

MINUTES

BOARD OF COMMISSIONERS MEETING NOVEMBER 16, 2010

HELD AT THE FIRE STATION 14380 SARATOGA AVENUE

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1600 hours on November 9, 2010, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**

The meeting was called to order by Commissioner Long at 0905 hours. In attendance were Commissioners Moyles and Zambetti; Deputy Chief Kehmna; Deputy Fire Marshal Talavera; and Attorney Hal Toppel.

2. **Approval of the minutes:**

2.1 Approval of the minutes of the Regular Board Meeting held on October 19, 2010.

The minutes of the Regular Board Meeting on October 19, 2010, were accepted as presented.

3. **Communications:**

3.1 Oral communications or public comment. - None.

3.2 Correspondence.

3.2.1 Copy of Resolution 2010-7, a resolution dissolving the Saratoga Fire District's Flexible Benefit Plan. The item is agendaized under New Business.

The resolution was read and entered into the record.

3.3 Additional Correspondence.

A letter from Gary Clark of Marysville, Washington had been received by Chief Waldvogel. Mr. Clark was a volunteer firefighter from 1966 to 1971. His letter complained about the color of the bell in front of the fire house. He believes that it should be restored to polished brass. Staff was directed to determine the bell's actual material and report back to the next meeting. The letter was entered into the record.

4. **Chief's Reports:**

- 4.1 Response Report for October. (The Response Report describes the time of each response for the previous month.)

Chief Kehmna presented the Response Report. During the month of October response times for Engine 17 and Rescue 17 were 5.1 minutes and 6.1 minutes respectively. There was no fire loss for the month. The report was accepted as presented.

- 4.2 Equipment Report for October. (The Equipment Report documents any repairs or maintenance necessary for the previous month.) - None.
- 4.3 Support Services Report for October. (The Support Services Report documents repairs or maintenance necessary for the building for the previous month.)

Chief Kehmna reported that the AMR ambulance had backed into their door. The repairs were approximately \$2700.00 and AMR would be covering those costs. There have also been problems with the air conditioning unit in the AMR quarters. The report was accepted as presented.

- 4.4 Deputy Fire Marshal's Report for October. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

Deputy Fire Marshal Talavera reported that fire drills had been completed for all the schools in Saratoga. The report was accepted as presented.

- 4.5 Other projects/reports.

Chief Kehmna reported that the AMR contract would be ending as of June 30, 2011. The new county-wide ambulance service will be Rural Metro. The District will need to write a new lease for the ambulance quarters. The report was accepted as presented.

Chief Kehmna updated the Commissioners on the Driver Operator Program for the volunteers. He stated that the Volunteer Action Guide has been rewritten to include the program. The classes scheduled are 1A in January and 1B in March. There will be 5 volunteers taking the classes. The report was accepted as presented.

5. **Reports:**

- 5.1 Commissioners Reports. – None.
- 5.2 Financial Reports for October 2010.

The report was accepted as presented.

- 5.3 Other Reports. – None.

6. **Old Business:**

6.1 Discuss and consider the replacement schedule for Rescue 17.

Chief Kehmna confirmed that the replacement for Rescue 17 is scheduled to be delivered in December. Moving Rescue 17 to reserve status was discussed. Commissioner Long is to open discussions with Chiefs Waldvogel, Rooney and Jarvis. No decision was reached.

6.2 Discuss and consider hosting an Explorer Boy Scout Troop.

Chief Kehmna reported that he has found someone internally he thinks will take on the responsibility of the troop. As far as he knows they may be able to use the same post number that was used in the past. The Commissioners stated that they were definitely interested in hosting a troop. Chief Kehmna will report on his progress at the next meeting. No decision was necessary.

7. **New Business:**

7.1 Discuss and consider Resolution 2010-7, a resolution dissolving the Saratoga Fire District's Flexible Benefit Plan.

The board voted to dissolve the District's Flexible Benefit Plan as of December 31, 2010, and Resolution 2010-7 was passed unanimously.

7.2 Oaths of Office: Oaths of Office were administered to Commissioner Long and Moyles.

8. **Board Signatures:**

9. **Adjournment:**

Meeting dates were set for December 14th, January 18th, February 15th, April 19th, May 17th, and June 21st. The meeting adjourned at 0953 hours. The minutes were transcribed and typed by Trina Whitley.