

MINUTES

BOARD OF COMMISSIONERS MEETING AUGUST 17, 2010

HELD AT THE FIRE STATION 14380 SARATOGA AVENUE

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on August 17, 2010, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**

The meeting was called to order at 908 hours by Commissioner Long. In attendance were Commissioners Moyles and Zambetti; Deputy Fire Marshal Talavera; Retired Fire Chief Kraule; and Attorney Hal Toppel.

2. **Approval of the minutes:**

The minutes were approved with one change under the Commissioners Report topic.

3. **Communications:**

3.1 Oral communications or public comment. – None.

3.2 Correspondence.

3.2.1 Copy of Resolution # 2010-5, a resolution declaring certain property surplus and providing for the disposition of such property. The resolution pertains to the 2002 Ford Crown Victoria. The item is agendized under New Business.

The resolution was read and entered into the record.

3.2.2 Copy of a letter from Retired Fire Chief Kraule concerning the replacement of Rescue 17. The topic is agendized under New Business.

The letter was read and entered into the record.

3.2.3 Copy of a draft Actuarial Report for GASB 45 Retiree Benefit Valuation. The topic is agendized under New Business.

The draft report was read and entered into the record.

3.3 Additional Correspondence. - None.

4. **Chief's Reports:**

4.1 Response Report for July. (The Response Report describes the time of each response for the previous month.) Tabled.

4.2 Equipment Report for July. (The Equipment Report documents any repairs or maintenance necessary for the previous month.) Tabled.

4.3 Support Services Report for July. (The Support Services Report documents repairs or maintenance necessary for the building for the previous month.) Tabled.

4.4 Deputy Fire Marshal's Report for July. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

Deputy Fire Marshal Talavera reported that she has been conducting the inspections of State controlled places of assembly. In addition, she reported that fees received by County Fire for Saratoga were being allocated by Tax Rate Area. The report was accepted as presented.

4.5 Other projects/reports. – None.

5. **Reports:**

5.1 Commissioners Reports. – None.

5.2 Financial Reports for June 2010.
Financial Report for July 2010.

The reports for June and July were accepted as presented.

5.3 Other Reports. – None.

6. **Old Business:**

6.1 Review designs for a historical plaque commemorating past fire commissioners. Tabled.

7. **New Business:**

7.1 Discuss and consider Resolution #2010-5, a resolution declaring certain property surplus and providing for the disposition of such property. The resolution pertains to the 2002 Ford Crown Victoria.

After discussion, Resolution 2010-5 was passed. Commissioner Long will ask County Fire to remove the electronic equipment so the vehicle can be sold.

7.2 Discuss and consider the replacement schedule for Rescue 17.

Retired Chief Kraule presented a letter expressing concern at replacing Rescue 17 and removing it from service. He suggested using it as a reserve engine. Commissioner Long will discuss the possibility with Chief Waldvogel and report back to the board.

7.3 Discuss and consider the Actuarial Report for GASB 45 Retiree Benefit Valuation. Including choosing whether to prefund the OPEB liability or not. If prefunding, what method will be used, at what level and with what amortization period?

The board voted to accept the draft GASB (Governmental Accounting Standards Board) 45 Actuarial Report on the OPEB (Other Post Employment Benefits) liability. The board voted no continue with a “pay as you go” method for funding the liability. Staff will present information about trust funds available for prefunding the liability at a future board meeting.

8. **Board Signatures:**

9. **Adjournment:**

The following meeting dates were determined: September 21, October 19, November 16, and December 14, 2010. The meeting adjourned at 955 hours. The minutes were transcribed and typed by Trina Whitley.