

**AGENDA**  
**BOARD OF COMMISSIONERS MEETING**  
**DECEMBER 15, 2015**  
**TO BE HELD AT THE FIRE STATION**  
**14380 SARATOGA AVENUE**  
**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on December 9, 2015, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**
2. **Approval of the minutes.**
  - 2.1 Approval of the minutes of the Regular Board Meeting held on November 17, 2015
3. **Communications:**
  - 3.1 Oral communications or public comment.
  - 3.2 Correspondence.
    - 3.2.1 E-News from the California Special Districts Association concerning the new procedures associated with the passage of SB 239.
    - 3.2.2 Copy of the Deputy Fire Marshal's report for November.
    - 3.2.3 Valley Incident progression map.
    - 3.2.4 Memorandum from Helge Eng a Deputy Director of Cal Fire concerning areas impacted by elevated tree mortality creating high hazard zones.
    - 3.2.5 Note from the FireSafe Council announcing Kim Gardner's resignation from the Board of Directors as Area Manager of the Lexington Hills program.

3.2.6 Memo from Attorney Hynes describing the process for filling vacancies in elective office on governing boards of special districts.

3.2.7 Draft of an announcement for an interim fire commissioner. The item is agendized under “New Business.”

3.3 Additional Correspondence.

4. **Chief’s Reports:**

4.1 Response Reports for November. (The Response Report describes the time of each response for the previous month.)

4.2 Equipment Report for November. (The Equipment Report documents any repairs or maintenance necessary for the previous month.)

4.3 Support Services Report for November. (The Support Services Report documents repairs or maintenance necessary for the building for the previous month.)

4.4 Deputy Fire Marshal’s Report for November. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)

4.5 Other projects/reports.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

5.1.2 Report on the Santa Clara County Special Districts Association.

5.1.4 Other Commissioner Reports.

5.2 Financial reports.

5.2.1 Financial report for November 2015.

5.3 Other Reports.

5.3.1 Report on Dead Tree Program.

5.3.2 Report on EWAS updates.

6. **Old Business:**

7. **New Business:**

7.1 Discuss and consider announcement and dates necessary for the appointment of an interim fire commissioner.

8. **Board Signatures:**

9. **Adjournment:**