

MINUTES

BOARD OF COMMISSIONERS MEETING

AUGUST 18, 2015

HELD AT THE FIRE STATION
14380 SARATOGA AVENUE

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1400 hours on August 12, 2015, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**

The meeting was called to order by Commissioner Long at 0901 hours. In attendance were Commissioner Zambetti, Chief Kehmna, Deputy Fire Marshal Veargason, Retired Chief Kraule, and Tom Brim from Fire Alert. Commissioner Moyles was absent.

2. **Approval of the minutes.**

- 2.1 Approval of the minutes of the Regular Board Meeting held on July 7, 2015.

The minutes of the regular July 7, 2015 Board Meeting were approved as presented.

3. **Communications:**

- 3.1 Oral communications or public comment.

- 3.1.1 Comment/Question on installation of smoke detectors on new EWAS installations from Tom Brim of Fire Alert.

Tom Brim from Fire Alert objected to a requirement to have smoke detectors on new EWAS installations installed by electricians. He presented documents and explained that only 12 volt smoke detectors can be tied into the 12 volt EWAS panels. The topic will be agendized at the next board meeting.

- 3.2 Correspondence.

- 3.2.1 Copy of the July 2015 Fire Marshal's Report.

The report was accepted as presented.

3.2.2 Copy of an anonymous letter about a fire hazard on Larchmont Avenue.

The letter was read and entered into the record. Since there wasn't an address on Larchmont Avenue, the letter was given to the Fire Chief for research.

3.2.3 Copy of a public records request asking for purchasing information for the previous 5 years.

The request was read and entered into the record. The information has been forwarded to the requester.

3.2.4 Copy of a public records request asking for Fire Commissioner's benefits.

The request was read and entered into the record. The information has been forwarded to the individual making the request.

3.3 Additional Correspondence. None.

4. Chief's Reports:

4.1 Response Reports for June and July. (The Response Report describes the time of each response for the previous month.)

Chief Kehmna presented the Response Report for July. Response times for E73 and R73 were 5.03 and 5.07 minutes respectively for Code 3 calls. Fire loss for the month was \$17,200.00 due largely to a vehicle fire. The report was accepted as presented.

4.2 Equipment Report for July. (The Equipment Report documents any repairs or maintenance necessary for the previous month.) None.

4.3 Support Services Report for July. (The Support Services Report documents repairs or maintenance necessary for the building for the previous month.) None.

4.4 Deputy Fire Marshal's Report for July. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The Deputy Fire Marshal's report was accepted as presented.

4.5 Other projects/reports.

Chief Kehmna reported that County Fire was completing the International accreditation process. He also reported on strike team participation in fires in northern California. The report was accepted as presented.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

Commissioner Zambetti reported that the FireSafe Council is hiring additional employees. They are working on several grants. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association.

The next meeting is scheduled for September 14, 2015. Commissioner Long will be attending the meeting.

5.1.3 Report on repairs to Model AA. None.

5.1.4 Other Commissioner Reports. None.

5.2 Financial reports.

5.2.1 Financial report for June 2015.

5.2.2 Financial report for July 2015.

The financial reports for June and July were accepted as presented.

5.3 Other Reports.

5.3.1 Report on Dead Tree Program.

The response to the program has been good. One application was from out of the Saratoga Fire District. It was turned over to the FireSafe Council which will use funds received from the Saratoga Rotary to help the homeowner. The report was accepted as presented.

5.3.2 Report on changes to EWAS ordinance. None.

6. **Old Business:**

7. **New Business:**

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1000 hours. The minutes were transcribed and typed by Trina Whitley.