

MINUTES

**BOARD OF COMMISSIONERS MEETING
AND 20415-15 BUDGET REVISION**

FEBRUARY 17, 2015

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1500 hours on February 11, 2015, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order at 0910 hours by Commissioner Long. In attendance were Commissioners Moyles and Zambetti: Chief Justice; and Attorney Hynes. Patty Ciesla of the FireSafe Council arrived later.

2. Approval of the minutes.

- 2.1 Approval of the minutes of the Regular Board Meeting held on January 20, 2015.

The minutes were approved as modified.

3. Communications:

- 3.1 Oral communications or public comment. None.
- 3.2 Correspondence.
 - 3.2.1 Copy of the January 2015 Fire Marshal's Report.

The report was read and entered into the record.

- 3.2.2 Saratoga Area FireSafe Council 2014 Report.

The report was read and entered into the record.

- 3.2.3 Saratoga Area FireSafe Council 2015 work plan and budget. The topic is agendized under “Old Business.”

The work plan and budget were entered into the record. The topic was discussed under “Old Business.”

- 3.2.4 Copies of the Fire District 2014-15 budget and the proposed revised 2014-15 budget. The topic is agendized under “New Business.”

The budget was read and entered into the record. It was discussed under “New Business.”

- 3.2.5 Report on the status of Saratoga Fire District Reserves. The topic is agendized under “New Business.”

The report was read and entered into the record. It was discussed under “New Business.”

- 3.3 Additional Correspondence. None.

4. **Chief's Reports:**

- 4.1 Response Reports for January. (The Response Report describes the time of each response for the previous month.)

Chief Justice presented the Response Report for January. Response times were 4.85 and 5.2 minutes for E73 and R73 respectively for Code 3 calls. There was no fire loss during the month. The report was accepted as presented.

- 4.2 Equipment Report for January. (The Equipment Report documents any repairs or maintenance necessary for the previous month.) None.
- 4.3 Support Services Report for January. (The Support Services Report documents repairs or maintenance necessary for the building for the previous month.) None.
- 4.4 Deputy Fire Marshal's Report for January. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

There were 24 projects started during the month as compared with 14 during January 2014. The report was accepted as presented.

4.5 Other projects/reports. None.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council. None.

5.1.2 Report on the Santa Clara County Special Districts Association.
None.

5.1.3 Other Commissioner Reports. Commissioner Long reported that he had spoken to the City Manager about EWAS ordinance changes. He will be scheduling a meeting in the near future. The report was accepted as presented.

5.2 Financial reports.

5.2.1 Financial Report for January 2014.

The financial report was accepted as presented.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Discuss and consider the 2015 FireSafe Council work plan and area budget.

Patty Ciesla presented the 2015 FireSafe Council work plan and area budget. After discussion, the board approved the plan and budget.

7. **New Business:**

7.1 Discuss and consider revisions to 2014-15 budget.

The board approved the revisions to the 2014-15 budget.

7.2 Discuss and consider committing an additional \$100,000.00 toward the purchase price option of the 2013 lease refunding bringing the total committed to \$435,923.25.

After discussion, the board voted to commit an additional \$100,000.00 toward the purchase price option of the 2013 lease refunding.

7.3 Discuss and consider committing \$176,000.00 for major building repairs.

The board committed \$176,000.00 of reserves previously assigned for major building repairs.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1015 hours. The minutes were transcribed and typed by Trina Whitley.