

MINUTES

**BOARD OF COMMISSIONERS MEETING
2015-16 BUDGET HEARING**

JUNE 16, 2015

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1100 hours on June 11, 2015, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order at 0905 hours by Commissioner Long. In attendance were Commissioner Moyles and Zambetti, Battalion Chief Pearson, and Attorney Marc Hynes. Patty Ciesla of the FireSafe Council arrived later.

2. Approval of the minutes.

- 2.1 Approval of the minutes of the Regular Board Meeting held on May 26, 2015.

The minutes of the May 26, 2015 meeting were approved with one correction.

3. Communications:

- 3.1 Oral communications or public comment. None.
- 3.2 Correspondence.
- 3.2.1 Copy of the May 2015 Fire Marshal's Report.

The report was read and entered into the record.

- 3.2.2 Copy of a letter announcing the California Special Districts Association (CSDA) 2015 Board Elections. Candidate statements are also included. The topic is agendaized under "New Business."

The letter was read and entered into the record. It was discussed under “New Business.”

- 3.2.3 Copy of proposed post card and brochure for the Pilot Dead Tree Removal Program. The topic is agendized under “New Business.”

The draft post card and brochure were read and entered into the record. They were discussed under “New Business.”

- 3.2.4 Copy of a proposed budget for fiscal year 2015-16. The topic is agendized under “Old Business.”

The budget was entered into the record. It was discussed under “Old Business.”

3.3 Additional Correspondence.

- 3.3.1 An email invitation from Public Information Officer Stuehler was received on June 12, 2015. The affair is a “Fireworks Safety & Enforcement” community event on June 25, 2015. The email was read and entered into the record.

- 3.3.2 Proof of Publication of the summary of Ordinance #1-2015. The proof was entered into the record.

4. **Chief’s Reports:**

- 4.1 Response Reports for May. (The Response Report describes the time of each response for the previous month.)

Chief Pearson presented the Response Report for May. Response times for E73 and R73 were 5.45 and 5.05 minutes respectively for Code 3 calls. Fire loss for the month was \$103.00. The report was accepted as presented.

- 4.2 Equipment Report for May. (The Equipment Report documents any repairs or maintenance necessary for the previous month.) None.

- 4.3 Support Services Report for May. (The Support Services Report documents repairs or maintenance necessary for the building for the previous month.) None.

- 4.4 Deputy Fire Marshal’s Report for May. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)

The report was accepted as presented.

4.5 Other projects/reports.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

Patty Ceisla reported that she had completed a greenhouse gas grant request. If the grant is funded there are two areas in Saratoga where the funds would be used. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association.

Commissioner Zambetti reported that he and Commissioner Long had attended the last meeting. Commissioner Long will attend the September 14, 2015 meeting. The report was accepted as presented.

5.1.3 Other Commissioner Reports. None.

5.2 Financial reports.

5.2.1 Financial Report for May 2015.

The financial report was accepted as presented.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Discuss and consider fiscal year 2015-16 proposed budget.

After discussion, the board decided to postpone a final decision until the next board meeting.

7. **New Business:**

7.1 Discuss and consider disposition of E973. Tabled until September.

7.2 Discuss and consider CSDA Board elections.

After reading their qualifications, the board decided to vote for Bob Blair.

- 7.3 Discuss and consider proposed post card and brochure for the Dead Tree Removal program.

The board approved the post card and brochure with minor changes.

- 7.4 Discuss and consider dates for future board meetings.

Meetings were set for July 7, August 18, September 15, October 20, November 17, and December 15, 2015.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1043 hours. The minutes were transcribed and typed by Trina Whitley.