

**MINUTES**

**BOARD OF COMMISSIONERS MEETING  
2015-16 BUDGET HEARING**

**MAY 26, 2015**

**HELD AT THE FIRE STATION  
14380 SARATOGA AVENUE**

**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1700 hours on May 19, 2015, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**

The meeting was called to order at 0903 hours by Commissioner Long. In attendance were Commissioners Moyles and Zambetti, Battalion Chief Glass, and Attorney Marc Hynes. Debbie Rice and Patty Ciesla arrived later.

2. **Approval of the minutes.**

- 2.1 Approval of the minutes of the Regular Board Meeting held on April 21, 2015.

The minutes of the April 21, 2015 meeting were approved as presented.

3. **Communications:**

- 3.1 Oral communications or public comment. None.
- 3.2 Correspondence.
- 3.2.1 Copy of the March 2015 Fire Marshal's Report.
- 3.2.2 Copy of the April 2015 Fire Marshal's Report.

The reports were read and entered into the record.

- 3.2.3 Copy of an email from the California Special Districts Association thanking the District for writing a letter opposing Bill 239.

The email was read and entered into the record.

- 3.2.4 Copy of an email from Patty Ciesla describing tentative allocations of a PG &E grant for \$100,000.00 for hazardous fuel reduction.

The email was read and entered into the record.

- 3.2.5 Copy of an email invitation to the June 1, 2015 Santa Clara County Special Districts Association meeting.

The email was read and entered into the record. Commissioners Long and Zambetti will be attending the meeting.

- 3.2.6 Copy of an article from the May 19<sup>th</sup> issue of the Saratoga News describing changes to the EWAS ordinance.

The article was read and entered into the record.

- 3.2.7 Copy of a proposed budget for fiscal year 2015-16. The topic is agendized under "New Business."

The budget was read and entered into the record.

- 3.2.8 Copy of proposed Ordinance 1-2015, an ordinance amending Ordinance 1-2014 pertaining to the Early Warning Alarm Systems. The ordinance is agendized under "New Business."

The ordinance was read and entered into the record.

### 3.3 Additional Correspondence.

- 3.3.1 Copy of a letter and survey from the County Registrar of Voters Office concerning adding return postage to Vote-By-Mail ballots.

The letter and survey were read and entered into the record. The board supports the idea of adding return postage to Vote-By-Mail ballots.

- 3.3.2 Memorandum from District Counsel Hynes recommending the adoption of Ordinance 1-2015 an ordinance amending Ordinance 1-2014. A summary of the ordinance was included.

The memorandum and summary were read and entered into the record.

- 3.3.3 Copy of a letter from Patty Ciesla requesting the use of desk space in the fire station.

The letter was read and entered into the record. The board does not have a problem with her using desk space.

- 3.3.4 Copy of an email from Patty Ciesla announcing the award of a PG &E grant for hazardous fuel reduction on Highway 9 at Pierce Road.

The email was read and entered into the record.

#### 4. **Chief's Reports:**

- 4.1 Response Reports for April. (The Response Report describes the time of each response for the previous month.)

Battalion Chief Glass presented the Response Report for April. Response times for E73 and R 73 were 4.38 and 4.7 minutes respectively for Code 3 calls. There was a \$2,150,000.00 fire loss for the month due to a structure fire on Fourth Street. The Post-incident summary for the fire at a condo was also presented. The report was accepted as presented.

- 4.2 Equipment Report for April. (The Equipment Report documents any repairs or maintenance necessary for the previous month.) None.
- 4.3 Support Services Report for April. (The Support Services Report documents repairs or maintenance necessary for the building for the previous month.) None.
- 4.4 Deputy Fire Marshal's Report for April. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The Deputy Fire Marshal's Report was accepted as presented.

- 4.5 Other projects/reports. None.

#### 5. **Reports:**

- 5.1 Commissioners Reports.
  - 5.1.1 Report on the FireSafe Council. None.

5.1.2 Report on the Santa Clara County Special Districts Association.  
None.

5.1.3 Other Commissioner Reports.

Commissioner Long reported that he had attended Legislative Days in Sacramento. The SRA fee is still in litigation. The report was accepted as presented.

Commissioner Moyles reported that he had been asked by a homeowner about a product called Thermogel. Patty Ciesla stated that she would give the homeowner the name of a consultant who is familiar with the product. The report was accepted as presented.

5.2 Financial reports.

5.2.1 Financial Report for April 2015.

The financial report was accepted as presented.

5.3 Other Reports.

6. **Old Business:**

7. **New Business:**

7.1 Discuss and consider disposal of E973.

After discussion, the board decided to table the final decision to the next meeting.

7.2 Discuss and consider Ordinance 1-2015 an ordinance amending Ordinance 1-2014 pertaining to the Early Warning Alarm Systems.

The board unanimously passed Ordinance 1-2015. A summary of the adopted ordinance will be published in the Saratoga News.

7.3 Discuss and consider fiscal year 2015-16 proposed budget.

The board walked through and around the building to assess the need for budgeting funds for significant repairs. A final decision was postponed until the next board meeting.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1035 hours. The minutes were transcribed and typed by Trina Whitley.