

MINUTES

BOARD OF COMMISSIONERS MEETING

FEBRUARY 9, 2016

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1230 hours on January 28, 2016, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order at 0905 hours by Commissioner Long. In attendance were Commissioner Zambetti and Attorney Hynes. Commissioner-elect Kraule arrived later.

2. Approval of the minutes.

- 2.1 Approval of the minutes of the Regular Board Meeting held on January 19, 2016.

The minutes of the January 19, 2016 Board Meeting were approved as presented.

- 2.2 Approval of the minutes of the Special Board Meeting held on January 26, 2016.

The minutes of the Special Board Meeting on January 26, 2016 were approved as presented.

3. Communications:

- 3.1 Oral communications or public comment. None.

- 3.2 Correspondence.

- 3.2.1 Copy of the Deputy Fire Marshal's report for January.

The report was read and entered into the record.

3.2.2 Copy of the Response Report for January.

The report was approved as presented.

3.2.3 Request for the Model AA engine to attend an event at the Federated Church on March 12, 2016.

The request was read and entered into the record. Commissioner Long will ask Susan Long to call and find an available driver.

3.3 Additional Correspondence. None.

4. **Chief's Reports:**

4.1 Response Reports for January. (The Response Report describes the time of each response for the previous month.) Approved as presented.

4.2 Equipment Report for January. (The Equipment Report documents any repairs or maintenance necessary for the previous month.) None.

4.3 Support Services Report for January. (The Support Services Report documents repairs or maintenance necessary for the building for the previous month.) None.

4.4 Deputy Fire Marshal's Report for January. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.) Approved as presented.

4.5 Other projects/reports. None.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

Commissioner Zambetti reported that the Council was meeting today. They have been discussing changes in structure. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association.
None.

5.1.4 Other Commissioner Reports. None,

5.2 Financial reports. Not Available.

5.3 Other Reports.

5.3.1 Report on Dead Tree Program. Nothing new to report.

5.3.2 Report on EWAS updates. Nothing new to report.

6. **Old Business:**

7. **New Business:**

7.1 Administer the Oath of Office to the new Fire Commissioner.

The Oath of Office was administered to Ernest Kraule by Commissioner Long.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1000 hours. The minutes were transcribed and typed by Trina Whitley.