

MINUTES

**BOARD OF COMMISSIONERS MEETING
PRELIMINARY BUDGET HEARING**

MAY 17, 2016

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1000 hours on May 11, 2016, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**

The meeting was called to order at 0900 hours by Commissioner Long. In attendance were Commissioner Kraule, Battalion Chief Falarski, Attorney Marc Hynes, and Patti Ciesla from the FireSafe Council. Commissioner Zambetti was representing Saratoga Fire District in Sacramento at the CSDA's (California Special Districts Association) Legislative Days.

2. **Approval of the minutes.**

2.1 Approval of the minutes of the Regular Board Meeting April 19, 2016.

The minutes of the April 19, 2016 Board Meeting were approved as presented.

3. **Communications:**

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Deputy Fire Marshal's report for April.

The Deputy Fire Marshal's report for April was read and entered into the record.

3.2.2 Copy of the Response Report for April.

The Response Report for April was read and entered into the record.

3.2.3 Announcement of June 6, 2016 SCCSDA meeting at 12:000.

The announcement was read and entered into the record. Commissioner Long will be attending.

3.2.4 Copy of a preliminary budget for fiscal year 2016-17.

Discussion of the preliminary budget is agendized under “Old Business.” The budget was entered into the record.

3.2.5 Letter from the Registrar of Voters Office with information and forms for the November 8, 2016 election.

The information was read and entered into the record. The topic is agendized under “New Business.”

3.2.6 Resolution 2016-1, a Resolution of the Board of the Saratoga Fire Protection District requesting the Board of Supervisors of Santa Clara County to consolidate the election with the statewide election.

The resolution was read and entered into the record. The topic is agendized under “New Business.”

3.2.7 Legal Notice of class action lawsuit against certain makers of cathode ray tubes with settlement terms.

The notice was read and entered into the record.

3.2.8 Memo from the California Special Districts Association proposing bylaw changes.

The memo was read and entered into the record. The changes are agendized under “New Business.”

3.2.9 Copy of the Santa Clara FireSafe Council 2016 scope of work and budget.

The 2016 scope of work and budget were entered into the record. The scope of work and budget were agendized for action under “New Business.”

3.2.10 Proposal from Concept Inc. for public information assistance.

The proposal was entered into the record. The topic is agendized under “New Business.”

3.3 Additional Correspondence.

3.3.1 Copy of a memo from Commissioner Kraule proposing several budget recommendations. The memo was received and entered into the record. The recommendations were discussed with the preliminary budget discussion under “Old Business.”

3.3.2 Copy of a Community Wildfire Protection Plan survey. The survey was read and entered into the record.

3.3.3 E-news from CSDA concerning the Governor’s revised budget. The May Revision estimates statewide property tax revenues will increase 5.9% in 2015-16 and 6.2% in 2016-17. The article was read and entered into the record.

4. **Chief’s Reports:**

4.1 Response Reports for April. (The Response Report describes the time of each response for the previous month.)

The response report was accepted as presented.

4.2 Deputy Fire Marshal’s Report for April. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)

The Deputy Fire Marshal’s report was accepted as presented.

4.3 Other projects/reports. None.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council. None.

5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.4 Other Commissioner Reports. None.

5.2 Financial reports.

5.2.1 Financial Report for April 2016.

The Financial Report for April was accepted as presented.

5.3 Other Reports.

5.3.1 Report on Dead Tree Program.

There are a few applications pending. The report was accepted as presented.

5.3.2 Report on EWAS updates.

All updates have been mailed except those to optional public/business addresses. Those will be mailed next week. The report was accepted as presented.

6. **Old Business:**

6.1 Discuss and consider Model AA housing. Tabled.

6.2 Discuss and consider preliminary budget for 2016-17. Tabled.

7. **New Business:**

7.1 Discuss and consider Resolution 2016-1, a Resolution of the Board of the Saratoga Fire Protection District requesting the Board of Supervisors of Santa Clara County to consolidate the election with the statewide election.

The resolution was passed.

7.2 Discuss and consider the Special Districts Association proposed bylaw changes.

The bylaw changes were approved.

7.3 Discuss and consider the Santa Clara FireSafe Council 2016 scope of work and budget.

The Santa Clara FireSafe Council 2016 scope of work and budget were approved.

7.4 Discuss and consider Concept Inc. proposal. Tabled.

8. **Board Signatures:**

9. **Adjournment:**