

MINUTES

BOARD OF COMMISSIONERS MEETING

FEBRUARY 21, 2017

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on February 15, 2017, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Long at 0903 hours. In attendance were Commissioners Kraule and Zambetti, Chief Kehmna, Gary Sanchez from the FireSafe Council, Attorney Marc Hynes, Patricia Himel and Laurel Perusa.

2. Approval of the minutes.

2.1 Approval of the minutes of the Regular Board Meeting January 24, 2017.

The minutes of the January 24, 2017 board meeting were approved as presented.

3. Communications:

3.1 Oral communications or public comment.

Laurel Perusa and Patricia Himel discussed a village patriotic decorating project. Patriotic decorations are put up the Friday before Father's Day and taken down in the middle of July. They would like to expand the project to include the fire station by hanging bunting on the staircase that faces Blaney Plaza. They would be responsible for purchasing, hanging, and removing the buntings. The board expressed approval for the project and it will be agendaized for a vote at the next meeting.

3.2 Correspondence.

3.2.1 Copy of the Deputy Fire Marshal's reports for January.

The Fire Marshal's report was read and entered into the record.

3.2.2 Copy of the Response Report for January.

The Response Report was read and entered into the record.

3.2.3 Email from Chuck Schoppe requesting the participation of the 1928 Model AA in the Blossom Festival on March 18, 2017.

The email was read and entered into the record. Commissioner Long will schedule a driver for the engine.

3.2.4 Email from California Special Districts Association (CSDA) concerning the appointment of a special district representative to the new countywide RDA oversight board.

The email was read and entered into the record.

3.2.5 Email announcing the next SCCCSDA meeting on Monday, March 6, 2017.

The email was read and entered into the record. Commissioner Long will be attending the meeting.

3.2.6 Copy of an email outlining the requirements and due dates of the annual Form 700 submission.

The email was read and entered into the record.

3.2.7 Notice of nominations for the 2017 election for the SDRMA board of Directors.

The notice was read and entered into the record.

3.2.8 Bridge Bank "Remark Request." The form is discussed under "New Business."

The request was read and entered into the record.

3.3 Additional Correspondence.

3.3.1 Email from Laurel Perusa describing the Village patriotic decorating project.

The email was read and entered into the record. Presented under "Oral Communications."

- 3.3.2 A notice for the 2017 Special Districts Legislative Days on May 16th and 17th in Sacramento.

The notice was read and entered into the record.

4. **Chief's Reports:**

- 4.1 Response Report for January. (The Response Report describes the time of each response for the previous month.)

The response report was accepted as presented.

- 4.2 Deputy Fire Marshal's Report for January. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The average response times for E73 and R 73 were 5.08 minutes and 5.03 minutes respectively for Code 3 calls. The report was accepted as presented.

- 4.3 Other projects/reports. None.

5. **Reports:**

- 5.1 Commissioners Reports.

- 5.1.1 Report on the FireSafe Council.

Gary Sanchez reported that the Council was changing its structure as it has matured and grown. They have placed new information on their website. The report was accepted as presented.

- 5.1.2 Report on the Santa Clara County Special Districts Association. None.
- 5.1.3 Report on building paint.

A sample of the original paint color has been painted on the back of the building. In addition, a second color which more closely matches how the existing color has aged is painted next to it. The board will review the colors after the meeting. The painter will move the plaque as long as it is easy to remove. The report was accepted as presented.

- 5.1.4 Other Commissioner Reports.

Chief Kraule reported that he has spoken to several Caltrans representatives. They do not think that raising the bell is an issue since it is not in their right of way. He will try to get a letter from them stating that it is not an issue for them. The report was accepted as presented.

- 5.2 Financial reports.

5.2.1 Financial Report for January 2017.

The financial report for January was accepted as presented.

5.3 Other Reports.

6. **Old Business:**

6.1 Discuss and consider changes to the hardscaping/hardscaping at the front of the station.
Tabled.

7. **New Business:**

7.1 Discuss and consider the Bridge Bank "Remark Request" form.

The board approved the form as presented.

8. **Board Signatures:**

9. **Adjournment:**