

MINUTES

BOARD OF COMMISSIONERS MEETING

JANUARY 24, 2017

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on January 19, 2017, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Long at 0903 hours. In attendance were Commissioners Zambetti and Kraule, Deputy Chief Pisciotta, Attorney Marc Hynes, and Patti Ciesla and JR Call from the FireSafe Council.

2. Approval of the minutes.

2.1 Approval of the minutes of the Regular Board Meeting December 13, 2016.

The minutes of the December 13, 2016 meeting were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Deputy Fire Marshal's reports for December.

The report was accepted into the record.

3.2.2 Copy of the Response Report for December.

The report was accepted into the record.

3.2.3 Copy of paint information from RR&M.

The information was accepted into the record.

- 3.2.4 Copy of a proposal from W. Jeffrey Heid for landscape design and consulting services. The proposal is agendized under “New Business.”

The proposal was entered into the record. The topic was discussed under “New Business.”

- 3.2.5 Email from Virgil Anderson requesting a link on the District’s website. Discussion of a website link policy is agendized under “New Business.”

The email was entered into the record. The request was discussed under “New Business.”

- 3.2.6 Copy of a “Notice of Right to Reclaim Abandoned Property” sent to Rural/Metro.

The notice was read and entered into the record.

- 3.2.7 Draft of a letter to the City of Saratoga informing them that Rural/Metro has moved. The topic is agendized under “New Business.”

The draft was entered into the record. The letter was discussed under “New Business.”

- 3.3 Additional Correspondence. None.

4. **Chief’s Reports:**

- 4.1 Response Report for December. (The Response Report describes the time of each response for the previous month.)

Average response times for E73 and R73 were 5.06 and 5.03 minutes respectively. There was no fire loss for the month. The report was accepted as presented.

- 4.2 Deputy Fire Marshal’s Report for December. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)

The report was accepted as presented.

- 4.3 Other projects/reports.

- 4.3.1 Report on changes in ambulance response times. None.

5. **Reports:**

- 5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

Commissioner Zambetti reported that Patti Ciesla has been hired as the Executive Director of the Santa Clara County FireSafe Council. Patti Ciesla introduced JR Call who will be supervising the west valley projects. The fuel brake project on Highway 9 has been started. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Report on Caltrans position on raising the height of the fire bell.

Commissioner Kraule reported that Caltrans doesn't have a problem with raising the height of the fire bell. He will request a letter confirming their position. The report was accepted as presented.

5.1.4 Report on possible changes to WUI designations.

Commissioner Long reported that he had spoken with the City Manager about the WUI designation along Saratoga-Sunnyvale Road. They had agreed to move the high fire designation back to align with the street. The report was accepted as presented.

5.1.5 Report on RR&M paint information.

After a short discussion, the board confirmed their intent to repaint the building the original colors.

5.1.6 Other Commissioner Reports. None.

5.2 Financial reports.

5.2.1 Financial Report for December 2016.

The report was accepted as presented.

5.3 Other Reports. None.

6. Old Business:

6.1 Discuss and consider removal of poles in the parking lot.

Deputy Chief Pisciotta confirmed that the poles would be removed.

6.2 Discuss and consider changes to the landscaping/hardscaping at the front of the station. Tabled.

7. **New Business:**

- 7.1 Discuss and consider draft letter to the City of Saratoga informing them of Rural/Metro's move.

After discussion, two changes were made to the proposed letter.

- 7.2 Discuss and consider the landscape design proposal from W. Jeffrey Heid.

The proposal was accepted.

- 7.3 Discuss and consider creating a website policy concerning links to other websites.

After discussion, the board decided that links on the District website should be to other governmental agencies and non-profit organizations.

8. **Board Signatures:**

9. **Adjournment:**