

**MINUTES**

**BOARD OF COMMISSIONERS MEETING**

**FEBRUARY 19, 2019**

**HELD AT THE FIRE STATION  
14380 SARATOGA AVENUE**

**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on February 13, 2018, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

**1. Call to Order:**

The meeting was called to order at 0905 hours by Commissioner Long. In attendance were Commissioners Kraule and Zambetti, Chief Falarski, True Tourtillott of the FireSafe Council and Attorney Hynes.

**2. Approval of the minutes.**

**2.1** Approval of the minutes of the regular Board Meeting on January 15, 2019.

The minutes of the January 15, 2019 meeting were approved as presented.

**3. Communications:**

**3.1** Oral communications or public comment. None.

**3.2** Correspondence.

**3.2.1** Copy of the Deputy Fire Marshal's report for January 2019.

The report was entered into the record.

**3.2.2** Copy of the Response Report for January 2019.

The report was entered into the record

**3.2.3** Copy of Resolution No. 2019-1, a Resolution authorizing the Destruction of Records. The Resolution is agendized under "New Business."

The resolution was read and entered into the record.

- 3.2.4 Copy of a proposal from Martina & Sons Landscaping for monthly services. The proposal is agendized under “Old Business.”

The proposal was read and entered into the record.

- 3.2.5 Copy of a proposal from Bear Electrical Solutions for a new interrupter at the corner of Big Basin and Saratoga-Sunnyvale Road. The proposal is agendized under “Old Business.”

The proposal was read and entered into the record.

- 3.2.6 Email from Robert Asuncion of Bear Electrical to Chief Pisciotta concerning the interrupter.

The email was read and entered into the record.

- 3.2.7 Copy of a proposal from Dennco to replace the HVAC unit in the old ambulance quarters. The proposal is agendized under “Old Business.”

The proposal was entered into the record.

- 3.2.8 Nomination packet for the SDRMA Board of Directors. Terms of office are 1/1/20 to 12/31/23.

The packet was read and entered into the record.

- 3.2.9 Email from Chuck Schoppe announcing the date of this year’s Blossom Festival and requesting the Model AA truck. The date is April 13, 2019.

Commissioner Long will notify the drivers. The email was entered into the record.

- 3.2.10 Email announcement of the next County Special Districts Association meeting on March 4, 2019.

Commissioner Long will be attending the meeting. The announcement was entered into the record.

- 3.2.11 Email from Commissioner Kraule concerning meeting with Caltrans.

The email was rad and entered into the record.

- 3.2.12 CalPERS Circular Letter announcing a change in medical pricing regions.

The Circular letter was read and entered into the record.

3.2.13 Copy of FireSafe Councils scope of work and budget for fiscal year 2018-19. The scope of work and budget are agendized under “New Business.” Not available.

3.2.14 Copy of a News Letter from CSDA discussing the expansion of prevailing wage to cover additional “public work.”

The News Letter was read and entered into the record.

3.3 Additional Correspondence. None.

#### 4. **Chief's Reports:**

4.1 Response Report for January. (The Response Report describes the type and time of each response for the previous month.)

Response times for R73 were 4.42 minutes for urban calls and 2.33 minutes for rural calls. Response times for E73 were 5.08 minutes for urban calls and 2.68 minutes for rural calls. There was no fire loss during the month. The report was accepted as presented.

4.2 Deputy Fire Marshal's Report for January. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The report was accepted as presented.

4.3 Other projects/reports. None.

#### 5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council. None.

5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Other Commissioner Reports.

5.1.31 Report on possible parking lot changes. None.

5.2 Financial reports.

5.2.1 Financial report for January 2019.

The report was accepted as presented.

### 5.3 Other Reports.

Attorney Hynes reported that he had not heard back from the FPPC on a potential conflict of interest issue regarding the parking lot. He expects a response by the next board meeting since they usually respond within 30 days. The report was accepted as presented.

## 6. **Old Business:**

- 6.1 Discuss and consider the quote from Bear Electrical Solutions for a new interrupter on the corner of Big Basin and Saratoga-Sunnyvale Road. Tabled.
- 6.2 Discuss and consider the bid for monthly landscaping services from Martina Landscape Incorporated.

The board decided to reject the proposal for services from Martina Landscaping.

- 6.3 Discuss and consider repairs to the showers in the bathrooms upstairs. Tabled.
- 6.4 Discuss and consider the cost of new flooring and painting upstairs. Tabled.
- 6.5 Discuss and consider repairing or replacing the HVAC unit in the ambulance quarters.

The board accepted the proposal from Dencco to replace the heating and air conditioning unit in the old ambulance quarters.

## 7. **New Business:**

- 7.1 Discuss and consider Resolution No. 2019-1, a Resolution Authorizing the Destruction of Records.

Resolution No. 2019-1, a Resolution Authorizing the Destruction of Records was approved.

- 7.2 Discuss and consider the FireSafe Council scope of work and budget for fiscal year 2018-19. Tabled.

## 8. **Board Signatures:**

## 9. **Adjournment:**