RESOLUTION NO. 2016-4

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF THE SARATOGA FIRE PROTECTION DISTRICT ADOPTING AN UPDATED CONFLICT OF INTEREST CODE FOR DESIGNATED POSITIONS

WHEREAS, the Political Reform Act (California Government Code Section 81000 et seq.) establishes conflict of interest disclosure and disqualification requirements for specified officers and employees of public agencies and other persons designated by the agency who make or participate in the making of agency decisions; and

WHEREAS, the Political Reform Act requires government agencies to adopt and promulgate Conflict of Interest Codes; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings,

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of the Saratoga Fire Protection District as follows:

1. The model Conflict of Interest Code set forth in Title 2, Section 18730 of the California Code of Regulations, and any amendments to the Model Conflict of Interest Code subsequently adopted by the Fair Political Practices Commission, are hereby adopted by the Saratoga Fire Protection District as its Conflict of Interest Code and the same are incorporated herein by reference. The full text of the Section 18730, together with any amendments thereto, may be found at: http://www.fppc.ca.gov/legal/regs/current/18730.pdf.
2. The officers, employees, and consultants of the District listed in the Appendix attached to this Resolution and made a part hereof, are hereby designated as persons who make or participate in the making of decisions who must file conflict of interest statements in accordance with the Disclosure Category assigned to each listed person, as set forth in the Appendix.

3. Designated officers, employees, and consultants shall file statements of economic interests with the Business Manager of the District, who shall be deemed to be the filing official. The Saratoga Fire Protection District shall make and retain a copy of the statements and forward the original to the County of Santa Clara Clerk of the Board of Supervisors.

4. This Resolution shall supersede all prior resolutions adopting a conflict of interest code for the Saratoga Fire Protection District and the same are hereby repealed.

JOEL LONG, Chairman

I hereby certify that the foregoing Resolution No. 2010-4 was duly and regularly adopted at a regular meeting of the Board of Fire Commissioners of the Saratoga Fire Protection District held on July 20, 2010, by the following vote:

AYES:
NOES:
ABSTAIN:

TRINA WHITLEY, Secretary
## APPENDIX

To

Conflict of Interest Code of the
Saratoga Fire Protection District

<table>
<thead>
<tr>
<th>Designated Person</th>
<th>Disclosure Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member of the Board of Fire Commissioners</td>
<td>1</td>
</tr>
<tr>
<td>Fire Chief</td>
<td>1</td>
</tr>
<tr>
<td>Business Manager</td>
<td>1</td>
</tr>
<tr>
<td>District Legal Counsel</td>
<td>1</td>
</tr>
<tr>
<td>Consultant</td>
<td>2</td>
</tr>
</tbody>
</table>

## Disclosure Category 1:

Full disclosure. All interests in real property located within the jurisdictional boundaries of the District, as well as investments, business positions and sources of income, including gifts, loans and travel payments.

## Disclosure Category 2:

This category shall apply only to consultants retained by the District. Consultants shall disclose pursuant to Category 1, subject to the following limitation: The Board of Fire Commissioners may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements for Category 1, but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.