

AGENDA
BOARD OF COMMISSIONERS MEETING
DECEMBER 19, 2017
TO BE HELD AT THE FIRE STATION
14380 SARATOGA AVENUE
0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on December 13, 2017, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**
2. **Approval of the minutes.**
 - 2.1 Approval of the minutes of the Regular Board Meeting on November 14, 2017.
3. **Communications:**
 - 3.1 Oral communications or public comment.
 - 3.2 Correspondence.
 - 3.2.1 Copy of the Deputy Fire Marshal's reports for November.
 - 3.2.2 Copy of the Response Report for November.
 - 3.2.3 Copy of the Baywell IT contract for 2018. The contract is agendized under New Business.
 - 3.2.4 Copy of Resolution 2017-2, a resolution declaring that governing body members and volunteers are deemed to be employees for the purpose of Workers' Compensation coverage. The Resolution is agendized under New Business.
 - 3.2.5 Copy of a newsletter from Meyers Nave describing changes in the ability of the State Controller to audit local government agencies.

3.2.6 Draft letter from the district addressing problems with the maintenance of the areas around hydrants which are owned by the Mutual Heights Water Company. The topic is agendized under New Business.

3.2.7 Copy of resolution 2017-3, a resolution confirming the destruction of obsolete records. The topic is agendized under Old Business.

3.3 Additional Correspondence.

4. **Chief's Reports:**

4.1 Response Report for November. (The Response Report describes the time of each response for the previous month.)

4.2 Deputy Fire Marshal's Report for November. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

4.3 Other projects/reports.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

5.1.2 Report on the Santa Clara County Special Districts Association.

5.1.3 Other Commissioner Reports.

5.2 Financial reports.

5.2.1 Financial Report for November 2017.

5.3 Other Reports.

6. **Old Business:**

6.1 Discuss and consider progress on the front landscaping project including bollards and lighting.

6.2 Discuss and consider possible parking lot changes.

6.3 Discuss and consider Resolution 2017-3, a resolution confirming the destruction of obsolete records.

7. **New Business:**

- 7.1 Discuss and consider approving the contract from Baywell for 2018.
- 7.2 Discuss and consider Resolution 2017-2, a resolution declaring that governing body members and volunteers are deemed to be employees for the purpose of Workers' Compensation coverage.
- 7.3 Discuss and consider the draft letter concerning the condition of the area around the fire hydrants owned by the Mutual Heights Water Company.

8. **Board Signatures:**

9. **Adjournment:**