

**AGENDA**  
**BOARD OF COMMISSIONERS MEETING**  
**MARCH 21, 2017**  
**TO BE HELD AT THE FIRE STATION**  
**14380 SARATOGA AVENUE**  
**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on March 15, 2017, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**
2. **Approval of the minutes.**
  - 2.1 Approval of the minutes of the Regular Board Meeting February 21, 2017.
3. **Communications:**
  - 3.1 Oral communications or public comment.
  - 3.2 Correspondence.
    - 3.2.1 Copy of the Deputy Fire Marshal's reports for February.
    - 3.2.2 Copy of the Response Report for February.
    - 3.2.3 E-news article from the California Special Districts Association (CSDA) with an article on the Little Hoover Commission.
    - 3.2.4 Email notice of the California Supreme Court ruling that private email accounts are subject to the California Public Records Act (CPRA).
    - 3.2.5 Email memorandum from Attorney Marc Hynes discussing the changes to the CPRA.
    - 3.2.6 E-news article from CSDA announcing a webinar on March 30, 2017 to discuss the Little Hoover Commission, Public Records Act updates, and other legislative issues.

- 3.2.7 Engagement notice from Patel & Associates for audit work for through June 30, 2018. The notice is agendized under “New Business.”
- 3.2.8 Bridge Bank “Remark Request.” The form is agendized under “New Business.”
- 3.2.9 Proposal from EKIM Painting for additional work. The proposal is agendized under “New Business.”
- 3.2.10 Copy of email from Mary Jo Townzen concerning damage to her car while it was parked in the lot behind the station.
- 3.2.11 Email from Brian’s Welding concerning a design for the Bell. The topic will be discussed during the design Study Session.

3.3 Additional Correspondence.

4. **Chief’s Reports:**

- 4.1 Response Report for February. (The Response Report describes the time of each response for the previous month.)
- 4.2 Deputy Fire Marshal’s Report for February. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)
- 4.3 Other projects/reports.
  - 4.3.1 Report on Ambulance response times in the Saratoga Fire District.

5. **Reports:**

- 5.1 Commissioners Reports.
  - 5.1.1 Report on the FireSafe Council.
  - 5.1.2 Report on the Santa Clara County Special Districts Association.
  - 5.1.4 Other Commissioner Reports.
- 5.2 Financial reports.
  - 5.2.1 Financial Report for February 2017.

- 5.3 Other Reports.
- 6. **Old Business:**
- 7. **New Business:**
  - 7.1 Discuss and consider the engagement notice from Patel & Associates for audit work for through June 30, 2018.
  - 7.2 Discuss and consider the Bridge Bank “Remark Request” form.
  - 7.3 Discuss and consider the proposal from EKIM Painting for additional work.
- 8. **Board Signatures:**
- 9. **Adjournment:**

## **NOTICE**

### **STUDY SESSION**

**MARCH 21, 2017**

**TO BE HELD AT THE FIRE STATION  
14380 SARATOGA AVENUE**

**Directly after the Regular Board Meeting**

The purpose of the Study Session is to review preliminary designs for landscaping and hardscaping around the building.