

MINUTES
BOARD OF COMMISSIONERS MEETING

SEPTEMBER 27, 2016

HELD AT THE FIRE STATION
14380 SARATOGA AVENUE

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on September 21, 2016, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Long at 0905 hours. In attendance were Commissioners Zambetti and Kraule, Andy Smith the Operations Manager for Rural Metro, and Mark Norman of the FireSafe Council.

2. Approval of the minutes.

2.1 Approval of the minutes of the Regular Board Meeting August 16, 2016.

The minutes of the August 16, 2016 meeting were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Deputy Fire Marshal's report for August.

The Deputy Fire Marshal's report was read and entered into the record.

3.2.2 Copy of the Response Report for August.

The Response Report was read and entered into the record.

3.2.3 Memo from Attorney Steven Baird concerning municipal contract bidding exemptions.

The memo was read and entered into the record.

- 3.2.4 Report services request from Ryan Cronin to Steve Jacobson concerning station security. The topic is agendized under “Old Business.”

The request was read and entered into the record.

- 3.2.5 Letter from Vargas and Company announcing a merger with Patel & Associates, LLP.

The letter was read and entered into the record.

- 3.2.6 Letter from Kamalesh N. Ruparel of 20668 Seaton Avenue questioning the inclusion of his home in the Wildland-Urban Interface area. The topic is agendized under “New Business.”

The letter was entered into the record. The topic was discussed under “New Business.”

- 3.2.7 Request from Chief Kehmna to have the Rural Metro contract placed on the agenda.

The request was read and entered into the record.

- 3.2.8 Copy of fiscal year 2015-16 Audit Report.

The audit report was entered into the record.

- 3.3 Additional Correspondence.

- 3.3.1 Copy of the 2016 actuarial valuation of other post-employment benefit liabilities.

The valuation was entered into the record.

- 3.3.2 Painting proposal from Bay Cal Painting.

The proposal was read and entered into the record.

4. **Chief’s Reports:**

- 4.1 Response Reports for August. (The Response Report describes the time of each response for the previous month.) Tabled.

4.2 Deputy Fire Marshal's Report for August. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.) Tabled.

4.3 Other projects/reports. None.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

Mark Norman reported that a neighborhood safety meeting had been held on Glen Una. The FireSafe Council has received a grant of \$60,000.00 for fuel reduction at the end of Big Basin Way. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Report on Caltrans position on raising the height of the fire bell.

Commissioner Kraule reported that he will be making an appointment at Caltrans in Oakland to discuss raising the bell. If possible, he will have them come to the station. The report was accepted as presented.

5.1.4 Other Commissioner Reports. None.

5.2 Financial reports.

5.2.1 Financial Report for August 2016.

The financial report for August 2016 was accepted as presented.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Discuss and consider Model AA housing. Tabled.

6.2 Discuss and consider station security. Tabled.

7. **New Business:**

7.1 Approve fiscal year 2015-16 audit report.

The 2015-16 audit report was approved.

7.2 Discuss and consider the Rural Metro rental contract.

Andy Smith of Rural Metro stated that the ambulance company had moved to a dynamic posting plan in order to provide equal service throughout the county. In order to implement the plan, the company had changed from 24-hour to 12-hour crews. Because of the change in shifts, the crews are in the building only 2 hours per day during shift changes. They have not been sleeping in the building for the last three years and no longer need the space. Commissioner Kraule asked about the difference in response times in Saratoga before and after the change in posting. Mr. Smith replied that the ambulance company was meeting their response time requirements throughout the county.

7.3 Discuss and consider possible changes to WUI designation for EWAS purposes.

After discussion about the problems with the map, Commissioner Long volunteered to call the City and discuss the issues with them.

7.2 Discuss and consider painting the exterior of the building. Table.

7.3 Discuss and consider changes to the landscaping. Table.

7.4 Discuss and consider changes to the hardscaping at the front of the station. Table.

8. Board Signatures:

9. Adjournment:

The meeting adjourned at 1030 hours. The minutes were transcribed and typed by Trina Whitley.