

MINUTES

BOARD OF COMMISSIONERS MEETING

JUNE 20, 2017

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on June 14, 2017, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order at 0900 hours by Commissioner Long. In attendance were Commissioners Zambetti and Kraule, Chief Pisciotta, and Attorney Hynes.

2. Approval of the minutes.

2.1 Approval of the minutes of the Regular Board Meeting May 23, 2017.

The minutes were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Deputy Fire Marshal's reports for May.

The report was entered into the record.

3.2.2 Copy of the Response Report for May.

The report was entered into the record.

3.2.3 Proposal from Vortex Door for a glass apparatus bay door. The proposal is agendized under "New Business."

The proposal was entered into the record.

- 3.2.4 CSDA board election materials and ballot. The ballot is agendized under “New Business.”

The ballot was read and entered into the record.

- 3.2.5 SDRMA Election Resolutions and Ballot packet. The packet is agendized under “New Business.”

The ballot packet was entered into the record.

- 3.2.6 Copy of an email from Commissioner Kraule to Brian Padilla of Brian’s Welding discussing changes to the bell bracket. The topic is agendized under “Old Business.”

The email was read and entered into the record.

- 3.2.7 Copy of a quote and some drawings of a bell support from Brian’s Welding. The topic is agendized under “Old Business.”

The quote was read and entered into the record.

- 3.2.8 Email from Commissioner Kraule requesting that the Front Entrance Enhancement Project be placed on the agenda. The project is agendized under “New Business.”

The email was read and entered into the record.

- 3.2.9 Copy of an email from Tony Marsh requesting a change in Cal Security’s procedure requiring a “password.”

The email was read and entered into the record.

- 3.3 Additional Correspondence. None.

4. **Chief’s Reports:**

- 4.1 Response Report for May. (The Response Report describes the time of each response for the previous month.)

Chief Pisciotta presented the Response Report. Response times were 4.9 and 4 minutes for E73 and R73 respectively. There was no fire loss during the month. The report was accepted as presented.

- 4.2 Deputy Fire Marshal's Report for May. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The Fire Marshal's report was accepted as presented.

- 4.3 Other projects/reports. None

5. **Reports:**

- 5.1 Commissioners Reports.

- 5.1.1 Report on the FireSafe Council.

Commissioner Zambetti reported that Patty Ciesla would not be at the meeting due to traffic problems. Chipping will move down toward Saratoga once it is completed in Palo Alto. There is a new San Jose Water board member. The report was accepted as presented.

- 5.1.2 Report on the Santa Clara County Special Districts Association.

Commissioner Long reported that the main topic of discussion during the last meeting was the Little Hove r Commission. The report was accepted as presented.

- 5.1.3 Report on the June 6, 2017 Study Session held at the City Hall.

Commissioner Long reported that he has contact First American Title. If there are significant costs involved he will see if the church will split the costs. Attorney Hynes stated that he will have his notes typed for the next board meeting. The report was accepted as presented.

- 5.1.4 Other Commissioner Reports.

Commissioner Kraule reported that he had noticed some hydrant changes while he was walking near Villa Montalvo. Chief Pisciotta requested that Commissioner Kraule email the information to him and he will address the issue at the next board meeting. The report was accepted as presented.

- 5.2 Financial reports.

- 5.2.1 Financial Report for May 2017.

Approval of the financial report was postponed for research on a question on one of the numbers.

- 5.3 Other Reports. None.

6. **Old Business:**

- 6.1 Discuss and consider changing the height of the bell in front of the building and the proposed quote from Brian's Welding.

After discussion, the topic was tabled. Staff was instructed to contact Jeff Heid and see if he could conceptualize the front of the building with the bell at different heights. A study session will be held after the next board meeting to review the options.

7. **New Business:**

- 7.1 Discuss and consider the proposal from Vortex Door for a glass apparatus bay door. Tabled.
- 7.2 Discuss and consider the CSDA ballot. After discussion the board voted for Robert Solano of Menlo Park Fire Department and Stanley Caldwell of Mountain View Sanitary District.
- 7.3 Discuss and consider the SDRMA ballot. Tabled
- 7.4 Discuss and consider the Front Entrance Enhancement Project including bollards and lighting. Tabled
- 7.5 Discuss and consider hosting an event to honor retired Commissioner Moyles.

After discussion, the board decided to present Commissioner Moyles with a helmet. The price will be researched and presented at the next board meeting.

8. **Board Signatures:**

9. **Adjournment:**

Future meeting dates are July 18, August 15, September 19, October 24, November 14, and December 19, 2017. The meeting adjourned at 1030 hours. The minutes were transcribed and typed by Trina Whitley.