

**MINUTES**  
**BOARD OF COMMISSIONERS MEETING**  
**SEPTEMBER 19, 2017**  
**HELD AT THE FIRE STATION**  
**14380 SARATOGA AVENUE**  
**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on September 13, 2017, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**

The meeting was called to order by Commissioner Long at 0905 hours. In attendance were Commissioners Kraule and Zambetti, Deputy Chief Justice, and Attorney Marc Hynes. Arvin Engelson and Jerry Bruce from the Saratoga Federated Church arrived later.

2. **Approval of the minutes.**

2.1 Approval of the minutes of the Regular Board Meeting on August 15, 2017.

The minutes of the August 15, 2017 Board Meeting were approved as presented.

3. **Communications:**

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Deputy Fire Marshal's reports for August.

The Fire Marshal's report was entered into the record.

3.2.2 Copy of the Response Report for August.

The Response Report was entered into the record.

3.2.3 Copy of a CSDA e-News report on the Little Hoover Commission report.

The report of the Little Hoover Commission was read and entered into the record.

### 3.3 Additional Correspondence.

- 3.3.1 An email from Colleen Haley of the California Special Districts Association (CSDA) discussing the upcoming legislative tour was read and entered into the record.
- 3.3.2 An email from Colleen Haley requesting a list of information from the District. The list was read and entered into the record.
- 3.3.3 A report on the FireSafe project prioritization meeting held on August 23<sup>rd</sup> was received from JR Call. The report was read and entered into the record.
- 3.3.4 CSDA e-news article discussing a California Supreme Court decision that voter initiatives to raise taxes are not restricted by Proposition 218. The article was read and entered into the record.

## 4. **Chief's Reports:**

- 4.1 Response Report for August. (The Response Report describes the time of each response for the previous month.)

Response times for the month were 5.12 and 4.01 minutes for E73 and R73 respectively. Fire loss for the month was \$2,100.00. The report was accepted as presented.

- 4.2 Deputy Fire Marshal's Report for August. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The Fire Marshal's report was accepted as presented.

- 4.3 Other projects/reports.

Chief Justice reported that the hydrants at Montalvo are being changed to what is required. The report was accepted as presented.

## 5. **Reports:**

- 5.1 Commissioners Reports.

- 5.1.1 Report on the FireSafe Council.

Both Commissioner Zambetti and Kraule attended the Project Prioritization meeting on August 23, 2017. Per the report by JR Call, the greatest overall risk was on Quarry Road, with Mt. Eden Road coming in second. Work on these two areas is to be prioritized this year. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Other Commissioner Reports. None.

5.2 Financial reports.

5.2.1 Financial Report for August 2017.

The report was accepted as presented.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Discuss and consider progress on the front landscaping project including bollards and lighting.

Commissioner Kraule reported that work has been started on the bell supports. After discussion, the board decided to determine the size and style of the bollards after the bell is placed on its new base.

6.2 Discuss and consider possible parking lot changes.

Mr. Engelson and Mr. Bruce of the Federated Church discussed their parking lot goals. After discussion, the board decided that Commissioner Kraule and Attorney Hynes would meet with the church to discuss possible changes. All decisions will be decided by the board at regular board meetings. Staff will email the title reports for parcels 14 and 20 to Attorney Hynes so he can discuss them with CalTrans.

7. **New Business:**

7.1 Discuss and consider a program for the October 12, 2017 legislative tour of the District.

Commissioner Long will be attending the program. He suggested a demonstration of the different types of equipment on the different types of engines in the station. Lunch will be served. FireSafe Council will discuss work around the Mountain Winery.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1035 hours. The minutes were transcribed and typed by Trina Whitley.