

MINUTES

BOARD OF COMMISSIONERS MEETING

FEBRUARY 20, 2018

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on February 14, 2018, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order at 0900 hours by Commissioner Long. In attendance were Commissioners Kraule and Zambetti, Deputy Chief Pisciotta, and Attorney Hynes. Jerry Bruce and Arvin Engelson from the Federated Church arrived later.

2. Approval of the minutes.

2.1 Approval of the minutes of the Regular Board Meeting on January 16, 2018.

The minutes of the January 16, 2018 meeting were approved as presented.

3. Communications:

3.1 Oral communications or public comment.

Jerry Bruce and Arvin Engelson from the Federated Church asked if the district had determined how many secured parking places the district would need if the parking lot is reconfigured. Chief Kraule reported that he had met with Chief Pisciotta and Attorney Hynes since the last board meeting. They had determined that the district needed 22 secured parking places. The parking lot design will be placed on the agenda next month.

3.2 Correspondence.

3.2.1 Copy of the Deputy Fire Marshal's reports for January.

The Deputy Fire Marshal's report was read and entered into the record.

3.2.2 Copy of the Response Report for January.

The Response Report was read and entered into the record.

3.2.3 Copy of a thank you note from Madeline Clarke.

The note was read and entered into the record.

3.2.4 Copy of an invitation for a Public Safety Liaison Meeting on April 10, 2018 from P G & E.

The invitation was read and entered into the record.

3.2.5 Copy of a notice of the next Special District's Association meeting on March 5, 2018.

The notice was read and entered into the record. Commissioner Long will attend the meeting.

3.2.6 Copy of an email from Senior Deputy Fire Marshal Curtis Ruel introducing the new Saratoga area Deputy Fire Marshal Mac Bala.

The email was read and entered into the record. Deputy Fire Marshal Bala will attend the next board meeting in March.

3.2.7 Copy of a proposal from West Valley Spray to de-fruit the trees on Saratoga-Los Gatos Road.

The proposal was read and entered into the record. It was discussed under "New Business."

3.2.8 Copy of an email from W. Jeffrey Heid concerning the proposed landscaping.

The email was read and entered into the record. Mr. Heid will attend next month's meeting.

3.3 Additional Correspondence. None.

4. Chief's Reports:

4.1 Response Report for January. (The Response Report describes the time of each response for the previous month.)

The report was accepted as presented.

- 4.2 Deputy Fire Marshal's Report for January. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

Average response times for E 73 and R 73 were 4.87 minutes and 4.63 minutes respectively. Fire loss for the month was \$20,300.00 due to a car fire. The report was accepted as presented.

- 4.3 Other projects/reports. None.

5. **Reports:**

- 5.1 Commissioners Reports.

- 5.1.1 Report on the FireSafe Council. None.

- 5.1.2 Report on the Santa Clara County Special Districts Association. None.

- 5.1.3 Other Commissioner Reports. None.

- 5.2 Financial reports.

- 5.2.1 Financial Report for January 2017.

The report was accepted as presented.

- 5.3 Other Reports. None.

6. **Old Business:**

- 6.1 Discuss and consider progress on the front landscaping project including plants and lighting. Tabled.

- 6.2 Discuss and consider Hidden Hill Water hydrants.

After a discussion of who owns the hydrants, it was decided that Commissioner Kraule and Attorney Hynes would meet with the water districts and discuss the condition of the hydrants and what maintenance was necessary.

7. **New Business:**

- 7.1 Discuss and consider West Valley Spray bid for de-fruiting trees.

The board voted to approve the proposal for spraying the trees along Saratoga-Los Gatos road.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 0955 hours. The minutes were transcribed and typed by Trina Whitley.