

**MINUTES**

**BOARD OF COMMISSIONERS MEETING**

**JUNE 19, 2018**

**HELD AT THE FIRE STATION  
14380 SARATOGA AVENUE**

**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1700 hours on June 129, 2018, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

**1. Call to Order:**

The meeting was called to order by Commissioner Long at 905 hours. In attendance were Commissioners Kraule and Zambetti, Deputy Chief Prziborowski, Patty Ciesla from the FireSafe Council and Attorney Baird.

**2. Approval of the minutes.**

- 2.1** Approval of the minutes of the regular Board Meeting on May 15, 2018.
- 2.2** Approval of the minutes of the special Board Meeting on May 21, 2018.

The minutes of the meetings on May 15<sup>th</sup> and May 21, 2018 were approved as presented.

**3. Communications:**

- 3.1** Oral communications or public comment. None.
- 3.2** Correspondence.
  - 3.2.1** Copy of the Deputy Fire Marshal's reports for May.

The Fire Marshal's report was read and entered into the record.

- 3.2.2** Copy of the Response Report for May.

The Response Report for May was read and entered into the record.

- 3.2.3** Copy of Resolution 2018-3, a Resolution Authorizing the Destruction of Records. The resolution is agendized under "New Business."

The resolution was read and entered into the record.

- 3.2.4 Copy of an invitation to a County-wide Mutual Aid Drill on June 26, 2018.

The invitation was read and entered into the record. Commissioners Long and Zambetti will be attending.

- 3.2.5 Notice of an informational meeting to discuss the City of Saratoga's 2040 General Plan Update and the EIR issues related to the plan.

The notice was read and entered into the record.

- 3.2.6 Copy of a newsletter from the California Special Districts Association (CSDA) concerning AB 2258 which they have taken a "oppose unless amended" position. AB 2258 raises the threshold for a public protest to a LAFCO action from 10% to 25% of voters within a 45 day period.

The newsletter was read and entered into the record.

- 3.2.7 Copy of a draft amendment to the FireSafe Council contract. The amendment is agendized under "Old Business."

The amendment was read and entered into the record.

- 3.2.8 Copy of a draft agreement with the Federated Church regarding the parking lot. The draft is agendized under "New Business." – Not available.

### 3.3 Additional Correspondence.

- 3.3.1 Copy of an email from Chuck Schoppe regarding the Blossom Festival.

The email was read and entered into the record

- 3.3.2 Copy of an email from Tamera Haas concerning the review process for the new County Fire services contract.

The email was read and entered into the record.

- 3.3.3 Copy of an email from Chief Pisciotta with information on several agenda items.

The email was read and entered into the record.

- 3.3.4 Email from Mrs. Perusa concerning the bunting hung on the balcony for the 4<sup>th</sup> of July. The bunting will remain until after the car show on July 24<sup>th</sup>.

The email was read and entered into the record.

#### 4. **Chief's Reports:**

- 4.1 Response Report for May. (The Response Report describes the type and time of each response for the previous month.)

Response times for R73 and E73 were 4.75 and 5.17 minutes respectively. The \$700.00 fire loss was due to burnt wiring in a dryer. The report was accepted as presented.

- 4.2 Deputy Fire Marshal's Report for May. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The report was accepted as presented.

- 4.3 Other projects/reports.

- 4.3.1 Report on left turns from the fire station to Saratoga Avenue and the possible use of older interrupters.

Chief Pisciotta reported by email that he was working with traffic engineers to gain the required equipment, approvals and permits. The report was accepted as presented.

#### 5. **Reports:**

- 5.1 Commissioners Reports.

- 5.1.1 Report on the FireSafe Council. None.

- 5.1.2 Report on the Santa Clara County Special Districts Association.

Commissioner Long reported that the proposed legislation requiring surplus land be used as low income housing was discussed. The other topic discussed was the new requirement for websites. The report was accepted as presented.

- 5.1.3 Other Commissioner Reports.

- 5.1.3.1 Report on front landscaping project including plants and lighting.

Commissioner Kraule reported on changes to the lighting. He has received a bid from Cupertino Electric which will be on the next agenda. The report was accepted as presented.

5.1.3.2 Report on possible parking lot changes. None.

5.2 Financial reports.

5.2.1 Financial Report for May 2018.

The report was accepted as presented.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Discuss and consider the FireSafe Council Contract amendment.

After discussion of additional changes, the topic was tabled to next month's meeting.

7. **New Business:**

7.1 Discuss and consider Resolution 2018-3, a Resolution Authorizing the Destruction of Records.

Resolution 2018-3 was approved unanimously.

7.2 Discuss and consider a draft agreement with the Federated Church regarding the parking lot. Tabled.

7.3 Discuss and consider dates for future board meetings.

Future board meeting dates are July 17, August 21, September 18, October 16, November 13, and December 18, 2018.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1003 hours. The minutes were transcribed and typed by Trina Whitley.