

AGENDA

BOARD OF COMMISSIONERS MEETING

JULY 16, 2019

TO BE HELD AT THE FIRE STATION
14380 SARATOGA AVENUE

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1000 hours on July 10, 2019, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**
2. **Approval of the minutes.**
 - 2.1 Approval of the minutes of the regular Board Meeting on June, 18, 2019.
3. **Communications:**
 - 3.1 Oral communications or public comment.
 - 3.2 Correspondence.
 - 3.2.1 Copy of the Deputy Fire Marshal's report for June 2019.
 - 3.2.2 Copy of the Response Report for June 2019.
 - 3.2.3 Copy of a letter written for Don Olson memorializing his service as a Fire Investigator for the Saratoga Fire Protection District.
 - 3.2.4 Copy of the Saratoga Fire District Community Room Policy. The policy is agendized under "Old Business."
 - 3.2.5 Copy of an email from Commissioner Kraule concerning the floor drains upstairs. The topic is agendized under "Old Business."
 - 3.3 Additional Correspondence.

3 Chief's Reports:

- 4.1 Response Report for June. (The Response Report describes the type and time of each response for the previous month.)
- 4.2 Deputy Fire Marshal's Report for June. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)
- 4.3 Other projects/reports.
 - 4.3.1 Report on possible repairs to the upstairs bathrooms.
 - 4.3.2 Report on landscaping maintenance.

5. Reports:

- 5.1 Commissioners Reports.
 - 5.1.1 Report on the FireSafe Council.
 - 5.1.2 Report on the Santa Clara County Special Districts Association.
 - 5.1.3 Other Commissioner Reports.
 - 5.1.3.1 Report on the repairs to the Model AA.
- 5.2 Financial reports.
 - 5.2.1 Preliminary Financial Report for June 2019.
- 5.3 Other Reports.

6. Old Business:

- 6.1 Discuss and consider changing the Community Room usage policy.
- 6.2 Discuss and consider repairs to the upstairs including floor drains and flooring.
- 6.3 Discuss and consider landscaping maintenance.

7. New Business:

- 7.1 Discuss and consider closing the dormant LAIF account with an approximate balance of \$1,375.00.

7.2 Discuss and consider beginning Emtrac project at the corner of Saratoga-Sunnyvale Road and Big Basin Way.

7.3 Employee evaluation: Business Manager.

Pursuant to Government Code Section 54957, the Board of Commissioners may go into a closed session for an employee evaluation of the Business Manager. Any decisions will be announced in an open session

8. **Board Signatures:**

9. **Adjournment:**