

MINUTES

BOARD OF COMMISSIONERS MEETING

DECEMBER 17, 2019

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on December 11, 2019, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Long at 0901 hours. In attendance were Commissioners Kraule and Zambetti, Chief Falarski, and Attorney Hynes.

2. Approval of the minutes.

2.1 Approval of the minutes of the regular Board Meeting on November 19, 2019.

The minutes of the November 19, 2019 meeting were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Deputy Fire Marshal's report for November 2019.

The report was received and entered into the record.

3.2.2 Copy of the Response Report for November 2019.

The report was received and entered into the record.

3.2.3 Copy of a brochure from LAFCO explaining their functions.

The brochure was received and entered into the record.

3.3 Additional Correspondence.

3.3.1 Letter from Attorney Hynes to the Saratoga Federated Church regarding the purchase of the Cal-Trans remnant parcel. The letter was read and accepted into the record.

3.3.2 Email from Chief Linney stating that she would be unable to attend the meeting and that Chief Falarski will be taking her place. The email was read and entered into the record.

3.3.3 Email from Brent Paulson concerning scheduling the Emtrac installation at the corner of Big Basin and Saratoga Sunnyvale Road. The email was read and discussed. A copy has been forwarded to David Snow.

4 Chief's Reports:

4.1 Response Report for November. (The Response Report describes the type and time of each response for the previous month.)

Chief Falarski presented the Response Report. Response times for urban Code 3 calls were 4.5 and 4.35 minutes for E73 and R73 respectively. Response times for rural Code 3 calls were 4.57 and 5.13 minutes for E73 and R73 respectively. There was a \$30,000 fire loss due to a small fire on the first floor of the 14000 block of Big Basin Way. The report was accepted as presented.

4.2 Deputy Fire Marshal's Report for November. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The report was accepted as presented.

4.3 Other projects/reports. None.

5. Reports:

5.1 Commissioner's Reports.

5.1.1 Report on the FireSafe Council. None.

5.1.2 Report on the Santa Clara County Special Districts Association.

Commissioner Long attended the last meeting. During the meeting a rule change was presented that would restrict the group's ability to vote on issues related to LAFCO, the County or State legislative matters. Since the purpose of the group is to advocate for issues that affect Special Districts, Commissioner Long opposed the change. The report was accepted as presented.

5.1.3 Other Commissioner Reports.

5.1.3.1 Report on the repairs to the Model AA. None.

5.2 Financial reports.

5.2.1 Financial Report for November 2019.

The report was typical for this time of year. The report was accepted as presented.

5.3 Other Reports.

5.3.1 Report on status of interrupter installation. None.

6. **Old Business:**

6.1 Discuss and consider repairs to the upstairs bathrooms. Tabled.

6.2 Discuss and consider replacing the flooring and painting upstairs. Tabled.

7. **New Business:**

7.1 Schedule Board meeting dates for 2020.

The following dates were scheduled for the first six months of 2020: January 14, February 18, March 17, April 21, May 19, and June 16.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 0925 hours. The minutes were transcribed and typed by Trina Whitley.