

**AGENDA**  
**BOARD OF COMMISSIONERS MEETING**  
**MARCH 17, 2020**  
**TO BE HELD AT THE FIRE STATION**  
**14380 SARATOGA AVENUE**  
**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on March 11, 2020, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**
2. **Approval of the minutes.**
  - 2.1 Approval of the minutes of the regular Board Meeting on February 14, 2020.
3. **Communications:**
  - 3.1 Oral communications or public comment.
  - 3.2 Correspondence.
    - 3.2.1 Copy of the Response Report for February 2020.
    - 3.2.2 Copy of the Deputy Fire Marshal's report for February 2020.
    - 3.2.3 Copy of an email from the County Registrar of Voters office with information and templates for the November 3, 2020 election. The topic is agendized under "New Business."
    - 3.2.4 Copy of Resolution 2020-1, a Request for and Consent to Consolidation of Elections. The Resolution is agendized under "New Business."
    - 3.2.5 Copy of a Flooring Replacement and Bathroom Repair quote from Support Services Manager David Snow. The quote is agendized under "Old Business."
    - 3.2.6 Copy of an email from Attorney Hynes concerning the purchase of surplus land from CalTrans.

- 3.2.7 Offer letter and purchase agreement for the surplus land purchase by Saratoga Fire Protection District from CalTrans. The agreement is agendized under “New Business.”
- 3.2.8 Information from CSDA concerning adjustments to special district board meetings due to the risk of COVID-19. The topic is agendized under “New Business.”
- 3.2.9 Email from the City of Saratoga regarding an order to cancel mass gatherings issued by the Santa Clara County Public Health Department. The topic is agendized under “New Business.”
- 3.3 Additional Correspondence.

#### **4 Chief’s Reports:**

- 4.1 Response Report for February. (The Response Report describes the type and time of each response for the previous month.)
- 4.2 Deputy Fire Marshal’s Report for February. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)
- 4.3 Other projects/reports.
  - 4.3.1 Report on status of interrupter installation.

#### **5. Reports:**

- 5.1 Commissioners Reports.
  - 5.1.1 Report on the FireSafe Council.
  - 5.1.2 Report on the Santa Clara County Special Districts Association.
  - 5.1.3 Other Commissioner Reports.
    - 5.1.3.1 Report on the repairs to the Model AA.
- 5.2 Financial reports.
  - 5.2.1 Financial Report for February 2020.

5.3 Other Reports.

6. **Old Business:**

6.1 Discuss and consider repairs to the upstairs bathrooms and flooring.

6.2 Discuss and consider painting upstairs.

6.3 Discuss and consider flagpole lighting.

7. **New Business:**

7.1 Discuss and consider the request for November 3, 2020 election information.

7.2 Discuss and consider Resolution 2020-1, a Request for and Consent to Consolidation of Elections on November 3, 2020.

7.3 Discuss and consider the purchase of surplus land from CalTrans.

7.4 Discuss and consider changing Board meetings due to the risk of COVID-19.

7.5 Discuss and consider limiting access to the training room due to the risk of COVID-19.

8. **Board Signatures:**

9. **Adjournment:**