

**AGENDA**  
**BOARD OF COMMISSIONERS MEETING**  
**BUDGET HEARING**

**JUNE 23, 2020 – RESCHEDULED FROM JUNE 16, 2020**

**TO BE HELD VIA TELECONFERENCE – ZOOM MEETING ID 959-3329-3532**

**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on June 17, 2020, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

**NOTE: This meeting will be conducted entirely by teleconference. All Fire Commissioners and staff will participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor’s Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.**

Members of the public can view and participate in the meeting by either using Zoom or calling in to the meeting. Please raising your hand to speak on an agenda item or press \*9 on the phone.

Meeting ID: 959-3329-3532  
Password: 985670

One tap mobile  
1-669-900-6833 or 1-857-355-7129 US (San Jose)

1. **Call to Order:**
2. **Approval of the minutes.**
  - 2.1 Approval of the minutes of the regular Board Meeting on May 26, 2020.
3. **Communications:**
  - 3.1 Oral communications or public comment.

## 3.2 Correspondence.

- 3.2.1 Copy of the Response Report for May 2020.
- 3.2.2 Copy of the Deputy Fire Marshal's report for May 2020.
- 3.2.3 Copy of a letter from Attorney Hynes to Renata Frey of the Department of Transportation concerning the purchase of excess land by Saratoga Fire District.
- 3.2.4 Copy of the fiscal year 2021 LAFCO cost apportionment for the County, cities, and special districts.
- 3.2.5 Copy of a report on upstairs flooring with samples from Support Services Manager Snow. The topic will be discussed with 3.2.6 under "Old Business."
- 3.2.6 Copy of a Flooring Replacement and Bathroom Repair quote from Support Services Manager David Snow. The quote is agendized under "Old Business."
- 3.2.7 Copy of a quote for painting the upstairs by Empire Painting. The quote is for \$19,460.00 and is agendized under "Old Business."
- 3.2.8 Copy of a quote and recommendation for changes to the flagpole lighting. The quote is agendized under "Old Business."
- 3.2.9 Quote for an addition to the current contract with Bear Electrical Solutions of \$9950.00 for an additional push button assembly for the traffic signal preemptor. The additional button would allow non-code 3 control. The quote is agendized under "New Business."
- 3.2.10 Copy of the proposed fiscal year 2020-21 budget. The budget is agendized under "Old Business."
- 3.2.11 Email from the County Controller-Treasurer's Department concerning the Excess ERAF distribution and the State's claim against the distribution. The topic is agendized under "Old Business."

## 3.3 Additional Correspondence.

#### **4 Chief's Reports:**

- 4.1 Response Report for May. (The Response Report describes the type and time of each response for the previous month.)
- 4.2 Deputy Fire Marshal's Report for May. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)
- 4.3 Other projects/reports.

#### **5. Reports:**

- 5.1 Commissioners Reports.
  - 5.1.1 Report on the FireSafe Council.
  - 5.1.2 Report on the Santa Clara County Special Districts Association.
  - 5.1.3 Other Commissioner Reports.
    - 5.1.3.1 Report on the repairs to the Model AA.
- 5.2 Financial reports.
  - 5.2.1 Financial Report for May 2020.
- 5.3 Other Reports.

#### **6. Old Business:**

- 6.1 Discuss and consider repairs to the upstairs bathrooms and flooring of approximately \$113,278.00.
- 6.2 Discuss and consider the Empire Painting quote of \$19,460.00 for upstairs.
- 6.3 Discuss and consider flagpole lighting quote for \$900.00.
- 6.4 Discuss and consider the preliminary budget for 2020-21.
- 6.5 Discuss and consider the state claim against the excess ERAF distribution.

#### **7. New Business:**

- 7.1 Discuss and consider accepting the addition to the Bear Electrical contract

8. **Board Signatures:**

9. **Adjournment:**