

MINUTES

BOARD OF COMMISSIONERS MEETING

MARCH 17, 2020

**HELD AT THE FIRE STATION
14380 SARATOGA AVENUE**

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on March 11, 2020, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order at 0900 hours by Commissioner Long. In attendance were Commissioners Zambetti and Kraule and Attorney Hynes.

Due to the absence of Business Manager Whitley and the Covid19 pandemic, the Board voted unanimously to dispense with the regular agenda. In addition, the Board voted unanimously to address two emergency items:

2. Emergency closure of the public meeting room.

Due to the Covid19 pandemic, the Board voted unanimously to close the public meeting room until further notice. All groups using the room will be notified.

3. Emergency change in working hours for the Business Manager.

Due to the Covid19 pandemic, the Board voted unanimously to allow the Business Manager to work from home and take whatever paid leave necessary until it is safe to return to the office.

4. Adjournment:

The meeting adjourned at 0906 hours. The minutes were transcribed by Commissioner Long and typed by Trina Whitley.