

MINUTES
BOARD OF COMMISSIONERS MEETING
BUDGET HEARING

JUNE 23, 2020 – RESCHEDULED FROM JUNE 16, 2020

HELD VIA TELECONFERENCE – ZOOM MEETING ID 959-3329-3532

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on June 17, 2020, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

NOTE: This meeting will be conducted entirely by teleconference. All Fire Commissioners and staff will participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor’s Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the meeting by either using Zoom or calling in to the meeting. Please raising your hand to speak on an agenda item or press *9 on the phone.

Meeting ID: 959-3329-3532

Password: 985670

One tap mobile

1-669-900-6833 or 1-857-355-7129 US (San Jose)

1. Call to Order:

The meeting was called to order at 0901 hours by Commissioner Long. In attendance were Commissioners Zambetti and Kraule, Deputy Chief Linney, Support Services Manager Snow and Attorney Hynes.

2. Approval of the minutes.

2.1 Approval of the minutes of the regular Board Meeting on May 26, 2020.

The minutes of the regular Board Meeting on May 26, 2020 were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Response Report for May 2020.

The Response Report for May 2020 was entered into the record.

3.2.2 Copy of the Deputy Fire Marshal's report for May 2020.

The Deputy Fire Marshal's report for May 2020 was entered into the record.

3.2.3 Copy of a letter from Attorney Hynes to Renata Frey of the Department of Transportation concerning the purchase of excess land by Saratoga Fire District.

The letter from Attorney Hynes to the Department of Transportation was read and entered into the record.

3.2.4 Copy of the fiscal year 2021 LAFCO cost apportionment for the County, cities, and special districts.

The LAFCO cost apportionment was read and entered into the record.

3.2.5 Copy of a report on upstairs flooring with samples from Support Services Manager Snow. The topic will be discussed with 3.2.6 under "Old Business."

The report was entered into the record.

3.2.6 Copy of a Flooring Replacement and Bathroom Repair quote from Support Services Manager David Snow. The quote is agendized under "Old Business."

The quote was read and entered into the record.

3.2.7 Copy of a quote for painting the upstairs by Empire Painting. The quote is for \$19,460.00 and is agendized under "Old Business."

The quote was read and entered into the record.

- 3.2.8 Copy of a quote and recommendation for changes to the flagpole lighting. The quote is agendized under “Old Business.”

The quote was read and entered into the record.

- 3.2.9 Quote for an addition to the current contract with Bear Electrical Solutions of \$9950.00 for an additional push button assembly for the traffic signal preemptor. The additional button would allow non-code 3 control. The quote is agendized under “New Business.”

The quote was read and entered into the record.

- 3.2.10 Copy of the proposed fiscal year 2020-21 budget. The budget is agendized under “Old Business.”

The budget was entered into the record.

- 3.2.11 Email from the County Controller-Treasurer’s Department concerning the Excess ERAF distribution and the State’s claim against the distribution. The topic is agendized under “Old Business.”

The email was read and entered into the record.

3.3 Additional Correspondence.

- 3.3.1 Letter to Governor Newsom in opposition to the Excess Educational Revenue Augmentation Fund (ERAF) changes trough the Budget Process. The letter is agendized under “Old Business” 6.5.

The letter was read and entered into the record.

4 Chief’s Reports:

- 4.1 Response Report for May. (The Response Report describes the type and time of each response for the previous month.)

Chief Linney presented the Response Report. Response times for E 73 and R73 were 4.67 and 6.17 minutes respectively for urban code 3 calls. Response times for E73 and R73 were 5.33 and 6 minutes respectively for rural code 3 calls. The report was accepted as presented.

- 4.2 Deputy Fire Marshal’s Report for May. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)

The Fire Marshal’s Report was accepted as presented.

4.3 Other projects/reports. None.

5. Reports:

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

Commissioner Zambetti reported that the group has a new Executive Director Ms. Kennedy. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association.

Commissioner Long reported that he had technical difficulties getting to the meeting and will report back with information about the proposed change to their bylaws. The report was accepted as presented.

5.1.3 Other Commissioner Reports.

5.1.3.1 Report on the repairs to the Model AA. None.

5.2 Financial reports.

5.2.1 Financial Report for May 2020.

The report was accepted as presented.

5.3 Other Reports. None.

6. Old Business:

6.1 Discuss and consider repairs to the upstairs bathrooms and flooring of approximately \$113,278.00.

After discussion, the board decided that it would like tile on all of the bath room floors. In addition they would like the vinyl flooring extended into the elevator. Support Services Manager Snow will revise the quote and present it at the next board meeting.

6.2 Discuss and consider the Empire Painting quote of \$19,460.00 for upstairs.

The board voted unanimously by roll call to accept the Empire Painting quote for the upstairs. The area will be painted the same colors.

6.3 Discuss and consider flagpole lighting quote for \$900.00. Tabled.

6.4 Discuss and consider the preliminary budget for 2020-21.

The budget for fiscal year 2020-21 was approved unanimously by roll call vote.

6.5 Discuss and consider the state claim against the excess ERAF distribution.

After discussion the board directed Attorney Marc Hynes to write an agreement pertaining to the possible repayment of the excess ERAF should it impact payments to County Fire. The board voted unanimously by roll call to ratify the letter to Governor Newsom concerning the change in the ERAF process.

7. **New Business:**

7.1 Discuss and consider accepting the addition to the Bear Electrical contract

The board voted unanimously by roll call vote to accept the addition to the Bear Electrical contract for the traffic preemptor.

8. **Board Signatures:**

9. **Adjournment:**