

## AGENDA

### BOARD OF COMMISSIONERS MEETING

DECEMBER 15, 2020

TO BE HELD VIA TELECONFERENCE – ZOOM MEETING ID 931-5697-7931

0900 HOURS

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on December 9, 2020, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

**NOTE: This meeting will be conducted entirely by teleconference. All Fire Commissioners and staff will participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.**

Members of the public can view and participate in the meeting by either using Zoom or calling in to the meeting. Please raising your hand to speak on an agenda item or press \*9 on the phone.

Meeting ID: 931-5697-7931

Password: 914668

One tap mobile

1-669-900-6833 (San Jose)

1. **Call to Order:**
2. **Approval of the minutes.**
  - 2.1 Approval of the minutes of the regular Board Meeting on November 20, 2020.
3. **Communications:**
  - 3.1 Oral communications or public comment.
  - 3.2 Correspondence.
    - 3.2.1 Copy of the Response Report for November 2020.

- 3.2.2 Copy of the Deputy Fire Marshal's report for November 2020.
- 3.2.3 Email from Brian Otis complaining about an aggressive fire alarm system company. The topic is agendized under "New Business."
- 3.2.4 Copy of the Baywell IT contract for 2021. The contract is agendized under "New Business."
- 3.2.5 Series of emails from Meredith Overstreet the Customer Experience Operations Manager for AAA Smart Home which is the new owner of the EWAS monitoring station. The topic is agendized under "Old Business."
- 3.2.6 Copy of the current Saratoga Fire District mission statement. The statement is agendized under "New Business."

3.3 Additional Correspondence.

**4 Chief's Reports:**

- 4.1 Response Report for November. (The Response Report describes the type and time of each response for the previous month.)
- 4.2 Deputy Fire Marshal's Report for November. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)
- 4.3 Other projects/reports.
  - 4.3.1 Report on Interrupter project.
  - 4.3.2 Report on upstairs remodeling project.

**5. Reports:**

- 5.1 Commissioners Reports.
  - 5.1.1 Report on the FireSafe Council.
  - 5.1.2 Report on the Santa Clara County Special Districts Association.
  - 5.1.3 Other Commissioner Reports.
- 5.2 Financial reports.

5.2.1 Financial Report for November 2020.

5.3 Other Reports.

6. **Old Business:**

6.1 Discuss and consider problems with the new EWAS monitoring station owner.

7. **New Business:**

7.1 Discuss and consider the email from Brian Otis complaining about an aggressive fire alarm system company.

7.2 Discuss and consider the contract from Baywell for IT services.

7.3 Discuss and consider the District mission statement.

7.4 Discuss and consider setting meeting dates for 2021.

8. **Board Signatures:**

9. **Adjournment:**