

**AGENDA**  
**BOARD OF COMMISSIONERS MEETING**  
**AND BUDGET HEARING**

**May 17, 2022**

**TO BE HELD VIA TELECONFERENCE – ZOOM MEETING ID 896-9941-0283**

**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1000 hours on May 11, 2022, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

**NOTE: This meeting will be conducted entirely by teleconference. All Fire Commissioners and staff will participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor’s Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.**

Members of the public can view and participate in the meeting by either using Zoom or calling in to the meeting. Please raise your hand to speak on an agenda item or press \*9 on the phone.

Meeting ID: 896-9941-0283

Password: 090621

One tap mobile

1-669-900-6833 (San Jose)

1. **Call to Order:**
2. **Approval of the minutes.**
  - 2.1 Approval of the minutes of the regular Board Meeting on April 19, 2022.
3. **Communications:**
  - 3.1 Oral communications or public comment.

- 3.2 Correspondence.
  - 3.2.1 Copy of the Response Report for April 2022.
  - 3.2.2 Copy of the Deputy Fire Marshal's report for April 2022.
  - 3.2.3 Memo announcing the appointment of Suwanna Kerdkaew as fire chief of Santa Clara County Fire.
  - 3.2.4 Email from the County Controller-Treasurer Department requesting an updated Transactions Signature Card.
  - 3.2.5 Email from FireSafe Council CIO Seth Schalet containing information from the Insurance Commissioner Public Hearing of Wildfire Insurance.
  - 3.2.6 Summary of the S&P Global bond rating for the Saratoga Fire Protection District. The rating was raised from AA to AA+.
  - 3.2.7 Proposal from Harshwal & Company for audit services for the fiscal year ending 6/30/22. The cost is \$10,486.00. The topic is agendized under "New Business."
  - 3.2.8 Proposed budget for fiscal year 2022-23. The budget is agendized under "New Business."
  - 3.2.9 Update on LAFCO's Countywide Fire Service Review from the April 6, 2022 LAFCO meeting.
- 3.3 Additional Correspondence.

#### **4 Chief's Reports:**

- 4.1 Response Report for April. (The Response Report describes the type and time of each response for the previous month.)
- 4.2 Deputy Fire Marshal's Report for April. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)
- 4.3 Other projects/reports.

#### **5. Reports:**

- 5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

5.1.2 Report on the Santa Clara County Special Districts Association.

5.1.3 Other Commissioner Reports.

5.2 Financial reports.

5.2.1 Financial Report for April 2022.

5.3 Other Reports.

6. **Old Business:**

6.1 Pursuant to AB 361, discuss and consider whether: (1) a state of emergency has been proclaimed by the Governor; (2) the state of emergency continues to directly impact the ability of the Saratoga Fire District's legislative bodies to meet safely in person; and (3) local officials continue to recommend measures to promote social distancing.

6.2 Discuss and consider the timing of hydrant inspection reports.

7. **New Business:**

7.1 Discuss and consider the proposed budget for fiscal year 2022-23.

7.2 Discuss and consider the proposal for audit services from Harshwal & Company.

8. **Board Signatures:**

9. **Adjournment:**