

**MINUTES**  
**BOARD OF COMMISSIONERS MEETING**  
**AND BUDGET HEARING**

**June 21, 2022**

**0900 HOURS**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1400 hours on June 14, 2022, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

**1. Call to Order:**

The meeting was called to order by Joe Long at 0903 hours. In attendance were Commissioners Kraule and Zambetti, Deputy Chief Falarski, Attorney Hynes joined remotely.

**2. Approval of the minutes.**

**2.1** Approval of the minutes of the regular Board Meeting on April 19, 2022.

The minutes of the April 19, 2022 meeting were approved by Commissioners Long and Kraule by roll call vote (Commissioner Zambetti did not attend the meeting).

**2.2** Approval of the minutes of the regular Board Meeting on May 17, 2022.

The minutes of the May 17, 2022 meeting were approved by Commissioner Kraule and Zambetti by roll call vote (Commissioner Long was unable to attend the meeting.) Commissioner Long's absence was approved by roll call vote.

**3. Communications:**

**3.1** Oral communications or public comment. None.

**3.2** Correspondence.

**3.2.1** Copy of the Response Report for May 2022.

The report was entered into the record.

**3.2.2** Copy of the Deputy Fire Marshal's report for May 2022.

The report was entered into the record.

- 3.2.3 Copy of an email from Commissioner Kraule requesting an item about roads in the hazardous fire area be placed on the agenda. The topic is agendized under “New Business.”

The email was entered into the record. The topic was discussed under “New Business.”

- 3.2.4 Estimated cost apportionment from LAFCO for fiscal year 2022-23. Saratoga Fire’s allocated cost is \$5,027.02. The city of Saratoga’s cost is \$1,495.26.

The LAFCO cost apportionment was read and entered into the record.

- 3.2.5 Copy of Resolution 2022-3, a Resolution of the Board of Fire Commissioners authorizing the destruction of records. The resolution is agendized under “New Business.”

The resolution was read and entered into the record. The topic was discussed under “New Business.”

- 3.2.6 Proposed budget for fiscal year 2022-23. The budget is agendized under “Old Business.”

The proposed budget was entered into the record. The topic was discussed under “Old Business.”

- 3.2.7 Email from Commissioner Kraule with pictures of hydrants within the district.

The email was read and discussed. The email was entered into the record.

- 3.2.8 A copy of Resolution 2022-4, a Resolution Calling For and Requesting To The Consolidation of Elections.

The resolution was entered into the record. The topic was agendized under “New Business.”

### 3.3 Additional Correspondence.

- 3.3.1 Email from Annette Stransky requesting the antique fire engine participation in the 4<sup>th</sup> of July celebration.

The engine is not currently running and is unavailable. The request was entered into the record.

- 3.3.2 Email confirming an appointment to decorate the fire station for the 4<sup>th</sup> of July.

The email was read and entered into the record.

- 3.3.3 Email from L. Carrier concerning problems with her EWAS.

Attorney Hynes recommended that the topic be agendized as a closed session at the July 19, 2022 board meeting under Government Code Section 54956d (2) – threatened or anticipated litigation.

#### **4 Chief's Reports:**

- 4.1 Response Report for May. (The Response Report describes the type and time of each response for the previous month.)

Chief Falarski presented the Response Report. Response times for urban code 3 calls were 5.1 and 4.75 for E73 and R73 respectively. Response times for rural code 3 calls were 7.23 and 4.87 minutes for E73 and R73 respectively. There was no dollar loss during the month. The report was accepted as presented.

- 4.2 Deputy Fire Marshal's Report for May. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The report was accepted as presented.

- 4.3 Hydrant Inspection Report. None.
- 4.4 Other projects/reports.

Chief Falaraski reported that there will be a temporary closing of the Sanborn Road Bridge probably in October or November. The bridge will be replaced. The report was accepted as presented.

#### **5. Reports:**

- 5.1 Commissioners Reports.

- 5.1.1 Report on the FireSafe Council.

Commissioner Zambetti reported that he was still trying to get a meeting together about the Bohlman Road project. The report was accepted as presented.

- 5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Other Commissioner Reports. None.

5.2 Financial reports.

5.2.1 Financial Report for May 2022.

The Financial Report for May 2022 was approved by unanimous vote.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Pursuant to AB 361, discuss and consider whether: (1) a state of emergency has been proclaimed by the Governor; (2) the state of emergency continues to directly impact the ability of the Saratoga Fire District's legislative bodies to meet safely in person; and (3) local officials continue to recommend measures to promote social distancing. – Not necessary at this time.

6.2 Discuss and consider hydrant inspection reports.

No action was necessary at this time. Commissioner Kraule presented two pictures of hydrant problems. Chief Falarski reported that one of the issues was being corrected by San Jose Water this morning. He will have ????????????????????

6.3 Discuss and consider the proposed budget for fiscal year 2022-23

The proposed budget for fiscal year 2022-23 was approved.

7. **New Business:**

7.1 Discuss and consider roads in the hazardous fire area.

Commissioner Kraule stated that his concern was that the City had granted exceptions to road width during the building appeals process that could impact fire response. The board instructed staff to compose a letter requesting that the City inform the District of any exceptions to road width granted during the appeals process. The Board will sign the letter at the next meeting.?????

7.2 Discuss and consider the Resolution 2022-3, a Resolution of the Board of Fire Commissioners authorizing the destruction of records.

The Board passed Resolution 2022-3, a Resolution of the Board of Fire Commissioners authorizing the destruction of records.

- 7.3 Discuss and consider Resolution 2022-4, a Resolution Calling For and Requesting to the Consolidation of Elections.

The Board passed Resolution 2022-4, a Resolution Calling For and Requesting to the Consolidation of Elections.

- 7.4 Discuss and consider committing an additional \$200,000.00 toward the purchase price option of the 2013 lease refunding bring the total to \$1,159,176.37.

After discussion, the Board committed an additional \$200,000.00 toward the purchase price option of the 2013 lease refunding.

- 7.5 Discuss and consider dates for future meetings.

The Board determined the following dates: 7/19, 8/16, 9/20, 10/18, 11/15, and 12/13.

- 7.6 Discuss and consider tile selections for the downstairs bathrooms.

The Board reviewed the tile samples and chose a main tile????????????? They would like additional border samples.

- 7.7 Review the previous landscape plan. Walk around the exterior of the building and continue the review of the landscape. Discuss and consider revising the landscape plan.

No action was necessary at this time. Landscape architect Jeff Heid will be invited to a future meeting to discuss possible revisions to the original plan.

8. **Board Signatures:**

9. **Adjournment:**