

MINUTES
BOARD OF COMMISSIONERS MEETING

February 21, 2023

0900 HOURS

HELD AT THE FIRE STATION

14380 SARATOGA AVENUE

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1500 hours on February 7, 2022, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Long at 0900 hours. In attendance were Commissioner Zambetti, Assistant Fire Chief Glass, Deputy Chief Falarski, Amanda Brenner-Cannon from the FireSafe Council, and Attorney Hynes. Commissioner Kraule's absence was excused.

2. Approval of the minutes.

2.1 Approval of the minutes of the regular Board Meeting on January 17, 2023.

The minutes of the January 17, 2023, meeting were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Response Reports for January 2023. Unavailable.

3.2.2 Copy of the Deputy Fire Marshal's Report for January of 2023.

The Deputy Fire Marshal's Report was entered into the record.

3.2.3 An email from Kaycie Piedad explaining that the Response Report may be late this month

The email was read and entered into the record.

- 3.2.4 Email from Carie Lemus stating that Chief Kerdkaew will be attending the March 21, 2023, board meeting.

The email was read and entered into the record.

- 3.2.5 Email from Seth Schalet regarding the possibility of having a five-year joint services agreement with the City of Saratoga and FireSafe Council. The topic is agendized under “New Business.”

The email was read and entered into the record.

- 3.2.6 Blog from CSDA concerning Initiative 21-0042A1, initiative the limits the ability to raise revenues for government services.

The blog was read and entered into the record.

- 3.2.7 Notice that the Santa Clara County FireSafe Council was awarded the County Coordinator Grant.

The notice was read and entered into the record.

- 3.2.8 CSDA Board of Directors call for nominations for seat C.

The notice was read and entered into the record.

- 3.2.9 SDRMA notice of nominations for their Board of Directors.

The notice was read and entered into the record.

- 3.2.10 Memo from District Counsel Marc Hynes concerning the Brown Act and virtual meetings.

The memo was read and entered into the record.

- 3.2.11 Blog Viewer from CSDA discussing the Brown Act and teleconferencing.

The blog was read and entered into the record.

3.3 Additional Correspondence.

- 3.3.1 Email from Commissioner Kraule notifying the District that he would be unable to attend the meeting.

The email was read and entered into the record.

3.3.2 Notice of March 6, 2023, SCCSDA meeting.

The notice was read and entered into the record. Commissioner Long will be attending the meeting.

3.3.3 Letter of commitment to partner with the FireSafe Council to complete the Bohlman Road Escape Route. The letter is part of a California Department of Forestry and Fire Protection grant application process.

The letter was read and entered into the record.

4 Chief's Reports:

- 4.1 Response Reports for January. (The Response Report describes the type and time of each response for the previous month.) - Unavailable.
- 4.2 Deputy Fire Marshal's Report for January. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

Deputy Chief Falarski presented the Fire Marshal's Report for January. The report was accepted as presented.

- 4.3 Other projects/reports. None.

5. Reports:

- 5.1 Commissioners Reports.
 - 5.1.1 Report on the FireSafe Council.
 - 5.1.2 Report on the Santa Clara County Special Districts Association. None.
 - 5.1.3 Other Commissioner Reports.
 - 5.1.3.1 Update on Model AA.

Chief Falarski will look into having a training video made. The report was accepted as presented.

- 5.2 Financial reports.
 - 5.2.1 Financial Report for January 2023.

The Financial report for January 2023 was accepted as presented.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Discuss and consider progress with EWAS monitoring issues.

Attorney Hynes discussed continuing problems getting 3ASmartHome (AAA Insurance) to respond. The address in Emeryville was vacant. A process server was able to serve someone at the Arizona address. No further action is needed at this time.

6.2 Administer Oaths of Office. Tabled.

7. **New Business:**

7.1 Discuss and consider the possibility of having a joint services contract with the City of Saratoga and the FireSafe Council.

After discussion the board stated that it was open to the possibility of having a joint services contract with the City of Saratoga and the FireSafe Council. A preliminary look at both contracts is needed. No action is needed on the item at this time.

8. **Board Signatures:**

9. **Adjournment:**