

MINUTES
BOARD OF COMMISSIONERS MEETING

April 18, 2023

0900 HOURS

HELD AT THE FIRE STATION

14380 SARATOGA AVENUE

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1400 hours on April 12, 2022, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Long at 0902 hours. In attendance were Commissioners Kraule and Zambetti; Chief Kerdkaew and Deputy Chief Falarski; Saratoga City Council member Chuck Page; Jim LeBlanc, Steve Sabonovich, and Bob Araldi from the Saratoga Rotary; Tony Hoffman; Tom Brim from Fire Alert; and Attorney Hynes.

2. Approval of the minutes.

2.1 Approval of the minutes of the regular Board Meeting on February 15, 2023.

2.2 Approval of the minutes of the special Board Meeting on March 28, 2023.

The minutes of both meetings were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Response Reports for January, February and March 2023.

The Response Reports were entered into the record.

3.2.2 Copy of the Deputy Fire Marshal's Report for February and March of 2023.

The Deputy Fire Marshal's reports were entered into the record.

- 3.2.3 Email from Amanda Brenner-Cannon of the FireSafe Council informing the District that the Cal Fire Wildfire Prevention Grant application has been submitted.

The email was read and entered into the record.

- 3.2.3 California Special Districts Association announcement of Legislative Days from May 16-17, 2023, in Sacramento California.

The announcement was read and entered into the record.

- 3.2.4 Excess ERAF distribution report for 6/27/23.

The Excess ERAF distribution for 6/30/23 is \$504,663.68. The report was read and entered into the record.

3.3 Additional Correspondence.

- 3.3.1 Email from Amanda Brenner-Cannon of the FireSafe Council updating the district on recent activities of the FireSafe Council.

The email was read and entered into the record.

- 3.3.2 Email from Fire Protection Engineer Campbell requesting additional EWAS information.

The email was read and entered into the record.

- 3.3.3 Loan Release letter from Capital One Public Funding.

The letter was read and entered into the record.

4 Chief's Reports:

- 4.1 Response Reports for April and March. (The Response Report describes the type and time of each response for the previous month.)

The Response Reports were approved as presented.

- 4.2 Deputy Fire Marshal's Report for February and March. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The Deputy Fire Marshal's Reports were accepted as presented.

4.3 Other projects/reports.

4.3.1 Report on video training for the 1928 Model AA engine.

Chief Falarski reported that it was difficult to find someone to film the video. Captain Ranieri will be directing the program for County Fire. The report was accepted as presented.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council. None.

5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Other Commissioner Reports. None.

5.2 Financial reports.

5.2.1 Financial Report for February and March 2023.

The financial reports were accepted as presented.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Administer Oaths of Office. Tabled.

6.2 Discuss and consider the possibility of having a joint services contract with the City of Saratoga and the FireSafe Council. Tabled.

6.3 Discuss and consider EWAS monitoring issues.

Tom Brim of Fire Alert discussed some of the problems associated with the change in monitoring. He suggested the District request additional time from 3ASmartHome. After discussion, the board directed Attorney Hynes to send another letter to 3ASmartHome by process server requesting additional time.

7. **New Business:**

8. **Board Signatures:**

9. **Adjournment:**