

MINUTES
BOARD OF COMMISSIONERS MEETING
BUDGET HEARING

June 20, 2023

0900 HOURS

HELD AT THE FIRE STATION

14380 SARATOGA AVENUE

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1400 hours on June 13, 2023, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Long at 0905 hours. In attendance were Commissioners Kraule and Zambetti, Deputy Chief Falarski, Attorney Hynes, and Amanda Brenner-Cannon from the FireSafe Council.

2. Approval of the minutes.

2.1 Approval of the minutes of the regular Board Meeting on May 16, 2023.

The minutes of the May 16, 2023, Board Meeting were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of the Response Reports for May 2023.

The Response Report was entered into the record.

3.2.2 Copy of the Deputy Fire Marshal's Report for May 2023.

The Deputy Fire Marshal's Report was entered into the record.

- 3.2.3 SDRMA notification of election for the Board of Directors. The election is agendized under “New Business.”

The notification was entered into the record.

- 3.2.4 CSDA notification of Board of Directors election. The election is agendized under “New Business.”

The notification was entered into the record.

- 3.2.5 Announcement of the 12th Annual Saratoga Classic Car Show on July 23, 2023.

The announcement was read and entered into the record.

- 3.2.6 Copy of an email from Chief Kerdkaw advising the Board that she will be out of the office from June 14th to July 3rd.

The email was read and entered into the record.

- 3.2.7 Invitation to a workshop examining catastrophe modeling and insurance on July 13, 2023.

The invitation was read and entered into the record.

- 3.2.8 A copy of Resolution 2023-1, A Resolution Acknowledging the Receipt of the Annual Inspection Report. The resolution is agendized under “New Business.”

The resolution was entered into the record.

- 3.2.9 A copy of the fiscal year 2023-24 Saratoga Fire District proposed budget. The budget is agendized under “Old Business.”

The budget was entered into the record.

3.3 Additional Correspondence.

- 3.3.1 Note from Jeffrey Heid concerning the possible cost of landscaping the area behind the fire station. The information was provided for possible funding in the 2023-24 budget.

The note was read and entered into the record.

3.3.2 Email from Commissioner Kraule concerning landscaping and the generator.

The email was read and entered into the record.

3.3.3 Proposal from Bp-Pak, Inc. for work on the front apron.

The proposal was read and entered into the record. The topic is agendized under “New Business.”

4 Chief’s Reports:

4.1 Response Reports for May. (The Response Report describes the type and time of each response for the previous month.)

Chief Falarski presented the Response Report for May. Response times for urban calls were 4.85 and 4.42 minutes for E73 and R73 respectively. Response times for rural calls were 4.42 and 7.75 minutes for E73 and R73 respectively. There was no dollar loss during the month. The report was accepted as presented.

4.2 Deputy Fire Marshal’s Report for May. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)

Chief Falarski presented the Deputy Fire Marshal’s report. The report was accepted as presented.

4.3 Other projects/reports.

Chief Falarski reported that Sanborn Bridge would be closed the evening of June 22nd while a temporary bridge is being installed. Work on Sanborn Bridge will continue through December 2023 with closures of Highway 9 during the night. The report was accepted as presented.

5. Reports:

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

Amanda Brenner-Cannon reported that public comments on the CWPP had opened yesterday. They will be available through July 2nd. Due to storm debris, the chipping program availability filled up quickly. Because the district increased its contribution to the program by \$15,000 this year, the Council will be able to add an additional chipping date in the fire district. They have not heard back on the CalFire grant yet. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Other Commissioner Reports. None.

5.2 Financial reports.

5.2.1 Financial Report for May 2023.

The financial report was accepted as presented.

5.3 Other Reports.

5.3.1 Report on EWAS monitoring status.

As of May 30, 2023, the district has not been able to access any of the EWAS signals. We have no way of knowing whether any of the old systems are still sending in test signals. In order to close EWAS, the district must be able to delete the old phone lines. Attorney Hynes will send a letter to 3ASmartHome (AAA Insurance) informing them that the district will begin eliminating the phone lines at the end of July unless they wish to take them over. The report was accepted as presented.

6. Old Business:

6.1 Administer Oaths of Office. Tabled

6.2 Discuss and consider proposed budget for fiscal year 2023-2024.

The budget was approved as presented.

7. New Business:

7.1 Discuss and consider the SDRMA Board of Directors election ballot.

After discussion, the board voted for Swan, Claypool, and Seifert-Raffelson.

7.2 Discuss and consider the CSDA Board of Directors election ballot.

After discussion, the board voted for Garrett Toy.

7.3 Discuss and consider Resolution 2023-1, a Resolution acknowledging receipt of the Annual Inspection Report. Tabled due to incomplete report.

- 7.4 Discuss and consider accepting bid from Bp-Pak, Inc. for apron work (28,658.00).

After discussion, the Board approved the bid for the apron work including fixing the cracks by the stairs.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1030 hours. The minutes were transcribed and typed by Trina Whitley.