

**MINUTES**  
**BOARD OF COMMISSIONERS MEETING**

**August 15, 2023**

**0900 HOURS**

**HELD AT THE FIRE STATION**

**14380 SARATOGA AVENUE**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1400 hours on August 9, 2023, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

**1. Call to Order:**

The meeting was called to order by Commissioner Zambetti at 0900 hours. In attendance were Commissioner Kao, Deputy Chief Falarski, Saratoga City Manager James Lindsay, Saratoga Planning Director Brian Swanson, Attorney Hynes, ex-commissioner Joe Long, and Amanda Brenner-Cannon from the FireSafe Council. Commissioner Kraule's absence was excused. FireSafe Council HFR Project Manager Nestor Valle arrived later.

**2. Approval of the minutes.**

**2.1** Approval of the minutes of the regular Board Meeting on July 18, 2023.

The minutes of the July 18, 2023, meeting were approved as presented.

**3. Communications:**

**3.1** Oral communications or public comment. None.

**3.2** Correspondence.

**3.2.1** Copy of the Response Reports for July 2023.

The Response Report was entered into the record.

**3.2.2** Copy of the Deputy Fire Marshal's Report for July 2023. None.

**3.2.3** Copy of a letter from District Attorney Hynes to LAFCO commenting on the Countywide Fire Service Review draft report.

The letter was entered into the record. The topic is on the agenda under “New Business.”

3.2.4 Copy of a donation note from Girl Scout Troop #60573.

The note was read and entered into the record. A thank you letter will be signed by the board.

3.2.5 A copy of Resolution 2023-1, A Resolution Acknowledging the Receipt of the Annual Inspection Report. The resolution is agendized under “Old Business.”

The Resolution was entered into the record.

3.3 Additional Correspondence.

3.3.1 A notice of non-renewal from Travelers Insurance.

Staff advised that the insurance agent is seeking a new carrier.

3.3.2 A newsletter from the FireSafe Council with an announcement of additional chipping dates.

The announcement was read and entered into the record.

3.3.3 An email from Commissioner Kraule stating that he is sick and will not be at the meeting.

The email was read and entered into the record.

3.3.4 Information concerning possible speed bumps on Mendelsohn.

The information was entered into the record. The topic will be agendized at the next board meeting.

#### **4 Chief’s Reports:**

4.1 Response Reports for July. (The Response Report describes the type and time of each response for the previous month.)

Chief Falarski presented the Response Report. Response times for urban calls E73 and R73 were 5.38 and 3.8 minutes respectively. Response times for rural calls for E73 and R73 were 6.83 and 11.95 minutes respectively. The dollar loss for the month was \$158501.00. The report was accepted as presented.

- 4.2 Deputy Fire Marshal's Report for July. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.) None.
- 4.3 Other projects/reports.

Chief Falarski reported that the dinner certificates would be ready next week. Due to inflation the Board will increase the amount available for the dinners. The report was accepted as presented.

**5. Reports:**

- 5.1 Commissioners Reports.
  - 5.1.1 Report on the FireSafe Council.

Amanda Brenner-Cannon reported that the CWPP report was ready for review. An extra fall chipping event has been scheduled for the fall. They are working on a median banner program. FireSafe Council will be holding an event on October 10, 2023, at the Mountain Winery. She also introduced Nestor Valle an HFR Project Manager for the area. The report was accepted as presented.

- 5.1.2 Report on the Santa Clara County Special Districts Association. None.
  - 5.1.3 Other Commissioner Reports. None.
- 5.2 Financial reports.
  - 5.2.1 Financial Report for June 2023.
  - 5.2.2 Financial Report for July 2023.

The Financial Reports were approved as presented.

- 5.3 Other Reports.
  - 5.3.1 Report on EWAS phone status.

**6. Old Business:**

- 6.1 Discuss and consider Resolution 2023-1, a resolution acknowledging receipt of the Annual Inspection Report. Tabled.

7. **New Business:**

7.1 Discuss and consider further action regarding the LAFCO Fire Services Review.

After discussion, the Board decided not to consider further action at this time.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 0950 hours. The minutes were transcribed and typed by Trina Whitley.