

**AGENDA**  
**BOARD OF COMMISSIONERS MEETING**  
**March 19, 2024**  
**0900 HOURS**  
**TO BE HELD AT THE FIRE STATION**  
**14380 SARATOGA AVENUE**

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1300 hours on March 13, 2024, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**
2. **Approval of the minutes.**
  - 2.1 Approval of the minutes of the regular Board Meeting on January 9, 2023.
3. **Communications:**
  - 3.1 Oral communications or public comment.
  - 3.2 Correspondence.
    - 3.2.1 Copy of a letter from Jim Cargill requesting placement on the agenda to discuss PRC 4290 in the Saratoga WUI. The topic is agendaized under “New Business.”
    - 3.2.2 Copy of California Special District Board nomination calendar. Additional information is available in the business office.
    - 3.2.3 Email from Chief Kerdkaew updating the liaison contact information. The new liaison is Chief Shumate.
    - 3.2.4 Email from Supervisor Simitian’s office with pictures of 100-year county commendation ceremony.
    - 3.2.5 Email reminder of Blossom Festival on 4/13/24.

- 3.2.6 Copy of a letter from Commissioner Kraule to Santa Clara County LAFCO with the District's response to the Fire Service Report.
- 3.2.7 Copy of a letter to LAFCO from Attorney Hynes presenting the District's original comments to the Fire Service Review.
- 3.2.8 Copy of an email to Supervisor Simitian's office from Eva Miranda requesting that he reject the LAFCO recommendation to dissolve the Saratoga Fire District.
- 3.2.9 Email from Saratoga City Mayor Zhao regarding the speed bumps of Mendelsohn Lane.
- 3.2.10 Copy of agreement with Westfall Engineers, Inc. for surveying work in the area next to the parking lot.
- 3.2.11 Email from Commissioner Zambetti with a picture of some old exercise equipment and paint in the Model AA garage.
- 3.2.12 Email from James Lindsey requesting that the Montalvo area be placed on the Community Wildfire Protection Plan (CWPP).
- 3.2.13 Copy of an email from Fire Marshal Estrada concerning the annual inspection report pursuant to California Health and Safety Code sections 13146.2 and 13146.3.
- 3.2.14 Copy of Resolution 2024-1, a Resolution of the Board of Fire Commissioners of the Saratoga Fire Protection District acknowledging receipt of a report made by the Fire Chief of the Santa Clara County Central Fire Protection District regarding the inspection of certain occupancies required to perform annual inspections in such occupancies pursuant to sections 13146.2 and 131446.3 of the California Health and Safety Code.

3.3 Additional Correspondence.

**4 Chief's Reports:**

- 4.1 Response Reports for January and February. (The Response Report describes the type and time of each response for the previous month.)
- 4.2 Deputy Fire Marshal's Report for January and February. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

4.3 Other projects/reports.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

5.1.2 Report on the Santa Clara County Special Districts Association.

5.1.3 Other Commissioner Reports.

5.1.3.1 Report on replacing the generator with a new, natural gas version.  
(Kraule)

5.1.3.4 Report on District's 100-year anniversary party.

5.2 Financial Reports.

5.2.1 Financial Report for December 2023.

5.2.2 Financial Report for January 2024.

5.2.3 Financial Report for February 2024.

5.3 Other Reports.

5.3.1 Report on Saratoga City public record request for city traffic studies.

6. **Old Business:**

6.1 Discuss and consider relandscaping the area between the parking lot and Saratoga-Los Gatos Road. Set up additional meeting to review the area with the landscape architect.

6.2 Discuss and consider upgrading the equipment in the training room so it is hybrid meeting capable.

7. **New Business:**

7.1 Discuss and consider Resolution 2024-1 a Resolution of the Board of Fire Commissioners acknowledging receipt of a report made by the Fire Chief of the Santa Clara County Central Fire Protection District regarding the inspection of occupancies pursuant to sections 13146.2 and 13146.3 of the California Health and Safety Code.

7.2 Discuss and consider Public Resources Code 4290.

7.3 Discuss and consider retirement gift for Joe Long.

8. **Board Signatures:**

9. **Adjournment:**