

MINUTES
BOARD OF COMMISSIONERS MEETING

January 09, 2024

0900 HOURS

HELD AT THE FIRE STATION

14380 SARATOGA AVENUE

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1100 hours on January 2, 2024, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Kraule at 0905 hours. In attendance were Commissioner Kao, and Attorney Hynes and residents of the Mendelsohn Lane area. Commissioner Zambetti's absence was excused.

2. Approval of the minutes.

2.1 Approval of the minutes of the regular Board Meeting on December 12, 2023.

The minutes were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of email from Noel Dunia concerning adoption of final LAFCO Countywide Fire Service Review. The topic is agendaized under "New Business."

The email was read and entered into the record.

3.2.2 Copy of Table A: Countywide Service Review Report Recommendations and Potential Implementors. Recommendation #29 refers to the district. The topic is agendaized with 3.2.1.

The table was entered into the record.

- 3.2.3 Email from Kristine Zanardi from Supervisor Simitian's office concerning the district's 100th anniversary.

The email was read and entered into the record.

3.3 Additional Correspondence.

- 3.3.1 Copy of a January 1, 2024, letter regarding an application for a Safe Pass: Continuing and Connecting Critical Escape Routes grant along Bohlman Road.
- 3.3.2 Public Records request to the City of Saratoga from Saratoga Fire for information regarding traffic calming measures in the wildland urban interface (WUI).
- 3.3.3 Email from residents of the Mendelsohn Lane area thanking the District for its concerns about traffic calming measures.
- 3.3.4 Email from Jeff Heid regarding the engineering of the path through the rear landscaped area along the parking lot.
- 3.3.5 Email from Amanda Brenner-Cannon stating that due to the change in the meeting date, a FireSafe Council representative will not be present.

4 Chief's Reports:

- 4.1 Response Reports for November. (The Response Report describes the type and time of each response for the previous month.) None available.
- 4.2 Deputy Fire Marshal's Report for December. (The Deputy Fire Marshal's Report describes any significant building projects in the previous month.) None available.
- 4.3 Other projects/reports. None.

5. Reports:

- 5.1 Commissioners Reports.
 - 5.1.1 Report on the FireSafe Council. None.
 - 5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Other Commissioner Reports.

5.1.3.1 Report on replacing the generator with a new, natural gas version.

Commissioner Kraule reported that he has spoken with two companies about replacing the generator. He will have more information at the next meeting. The report was accepted as presented.

5.1.3.2 Report on hiring a company to survey the area along the parking lot for an ADA compliant walkway.

Commissioner Kraule reported that he will have the information in approximately two weeks. The report was accepted as presented.

5.1.3.3 Report on hiring a traffic consultant to study emergency response and exit routes.

Nothing to report currently.

5.1.3.4 Report on District's 100-year anniversary party.

The party will be held in the fall, probably September or October. The report was accepted as presented.

5.3 Other Reports.

5.3.1 Report on Saratoga City public record request for city traffic studies.

Attorney Hynes reported that he had made the request but had not received the information yet. The report was accepted as presented.

6. **Old Business:**

6.1 Discuss and consider relandscaping the area between the parking lot and Saratoga-Los Gatos Road. Tabled.

6.2 Discuss and consider upgrading the equipment in the training room so it is hybrid meeting capable.

After discussion, the board instructed staff to contact the current IT consultant and have them present a cost.

7. **New Business:**

7.1 Discuss and consider response to LAFCO Fire Services Report.

The board voted to reject the LAFCO report and will not implement the changes recommended in the report.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1015 hours. The minutes were transcribed and typed by Trina Whitley.