

AGENDA
BOARD OF COMMISSIONERS MEETING
BUDGET HEARING

June 18, 2024

0900 HOURS

TO BE HELD AT THE FIRE STATION

14380 SARATOGA AVENUE

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1400 hours on June 12, 2024, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**
2. **Approval of the minutes.**
 - 2.1 Approval of the minutes of the regular Board Meeting on May 21, 2024.
3. **Communications:**
 - 3.1 Oral communications or public comment.
 - 3.2 Correspondence.
 - 3.2.1 Copy of a proposal for the 2023-24 audit from Harshwal & Company. The total cost is \$15,600. The proposal is agendized under “New Business.”
 - 3.2.2 Copy of the proposed budget for fiscal year 2024-25. The topic is agendized under “Old Business.”
 - 3.2.3 Copy of an email from Erica Ray the Information Specialist for County Fire offering to help with the 100th year anniversary party.
 - 3.2.4 Copy of an email from Tracey Oliver the new Deputy Fire Mashal for the Saratoga area.

- 3.2.5 Email from Amanda Brenner-Cannon regarding a 2024 Fall Chipping program.
- 3.2.6 Email from Commissioner Kraule regarding low-voltage lighting along the new walkway behind the station.
- 3.2.7 Email from Bill Boller thanking the Commissioners for listening to their concerns.
- 3.2.8 Adopted fee schedule from the Registrar of Voters office.
- 3.2.9 Copy of a CSDA newsletter reporting on the state's budget subcommittee.

3.3 Additional Correspondence.

4 Chief's Reports:

- 4.1 Response Reports for May. (The Response Report describes the type and time of each response for the previous month.)
- 4.2 Deputy Fire Marshal's Report for May. The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)
- 4.3 Other projects/reports.

5. Reports:

- 5.1 Commissioners Reports.
 - 5.1.1 Report on the FireSafe Council.
 - 5.1.2 Report on the Santa Clara County Special Districts Association.
 - 5.1.3 Other Commissioner Reports.
 - 5.1.3.1 Report on replacing the generator with a diesel version. (Kraule)
 - 5.1.3.2 Report on possible vehicle charging stations. (Kraule)
 - 5.1.3.4 Report on District's 100-year anniversary party. (Kraule)
 - 5.1.3.5 Report on private water systems. (Kraule)
 - 5.1.3.6 Report on bridge over Saratoga Creek. (Kraule)
- 5.2 Financial Reports.
 - 5.2.1 Financial Report for May 2024.

5.3 Other Reports.

6. **Old Business:**

6.1 Discuss and consider adopting a budget for fiscal year 2024-2025.

7. **New Business:**

7.1 Discuss and consider the audit proposal from Harshwal and Company for the fiscal year 2023-24 audit.

7.2 Discuss and consider committing additional funds to the building repair reserve bringing the total reserve fund to \$400,000.00.

7.3 Discuss and consider a preliminary budget for 2024-2025.

7.4 Presentation to retired Commissioner Joseph Long for serving 22 years as a Fire Commissioner.

8. **Board Signatures:**

9. **Adjournment:**