

MINUTES
BOARD OF COMMISSIONERS MEETING

April 16, 2024

0900 HOURS

HELD AT THE FIRE STATION

14380 SARATOGA AVENUE

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1300 hours on April 10, 2024, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order at 0903 hours by Commissioner Kraule. In attendance were Commissioners Kao and Zambetti, Deputy Chief Shumate, Nestor Valle and Amanda Brenner-Cannon from the FireSafe Council, Jim Cargil from the House Family Vineyards, Attorney Hynes, and members of the public living in the Mendelsohn Lane area of Saratoga.

2. Approval of the minutes.

2.1 Approval of the minutes of the regular Board Meeting on March 19, 2024.

2.2 Approval of the minutes of the April 2, 2024, study session.

All minutes were approved as presented.

3. Communications:

3.1 Oral communications or public comment.

Commissioner Kraule thanked the any members of the public who attended the LAFCO meeting to support the fire district.

3.2 Correspondence.

3.2.1 Copy of a letter from Jim Cargill requesting placement on the agenda to discuss Public Resources Code (PRC) 4290 in the Saratoga WUI. The topic is agendized under "Old Business." Back up information concerning PRC 4290.

The letter was read and entered into the record.

- 3.2.2 Copy of an email from Attorney Hynes discussing “grandfathering.” Back up emails from Mendelsohn Lane homeowners regarding speed bumps.

The email was read and entered into the record.

- 3.2.3 Copy of Resolution 2024-2, a Resolution of the Board of Fire Commissioners of the Saratoga Fire Protection District calling a general election to be held on Tuesday, November 5, 2024, and requesting consolidation and performance of services from the County of Santa Clara Registrar of Voters. The resolution is agendaized under “New Business.” Back up information including the Special District Checklist and Election Calendar.

The resolution was read and entered into the record.

- 3.2.4 Email from Christine Woosley with the Saratoga Federated Church concerning an event on April 27, 2024.

The email was read and entered into the record.

- 3.2.5 Email from Nestor Valle with an update of FireSafe Council activities.

The email was read and entered into the record.

- 3.3 Additional Correspondence. None.

4 Chief’s Reports:

- 4.1 Response Reports for March. (The Response Report describes the type and time of each response for the previous month.)

Chief Shumate presented the Response Report for March. Response times in urban areas for E73 and R73 were 4.5 and 14.87 minutes, respectively. Response times in rural areas for E73 and R73 were 5.22 and 3.62 minutes, respectively. The report was accepted as presented.

- 4.2 Deputy Fire Marshal’s Report for March. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)

The Deputy Fire Marshal’s Report for March was accepted as presented.

- 4.3 Other projects/reports.

Chief Shumate stated he will see if Chief Estrada can attend the next meeting to address the inconsistent speed bump issue. The report was accepted as presented.

5. **Reports:**

5.1 Commissioners Reports.

5.1.1 Report on the FireSafe Council.

Amanda Brenner-Cannon reported that chipping in the Saratoga area will be held on April 26, 2024. She estimated the cost of the Bohlman project at approximately \$200,000. They still haven't received a grant for the project. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Other Commissioner Reports.

5.1.3.1 Report on replacing the generator with a new diesel version. (Kraule)

Commissioner Kraule reported that he has met with Gilbert Electric to determine what is necessary for the fire station. The report was accepted as presented.

5.1.3.4 Report on District's 100-year anniversary party. None.

5.2 Financial Reports.

5.2.1 Financial Report for March 2024.

The financial report was accepted as presented.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Discuss and consider relandscaping the area between the parking lot and Saratoga-Los Gatos Road.

The landscaping project was moved to the end of the meeting. The meeting was suspended while the board walked the area and discussed various possibilities. The meeting reconvened. No action was taken. The final plan will be placed on next month's agenda.

6.2 Discuss and consider PRC 4290.

Jim Cargil from the House Family Vineyards discussed the problems he was having developing an emergency access route from the Vineyard. After discussion, there was nothing the board could do at this time. It was suggested that he continue to work with the County and City. No action was taken.

7. **New Business:**

- 7.1 Discuss and consider Resolution 2024-2 a Resolution of the Board of Fire Commissioners calling a general election to be held on Tuesday, November 5, 2024, and requesting consolidation and performance of services from the County of Santa Clara Registrar of Voters.

The board voted unanimously to pass Resolution 2024-2.

- 7.2 Discuss and consider forming a committee to plan the district's 100-year anniversary party.

Staff will contact those who are interested. No action was taken.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1103 hours. The minutes were transcribed and typed by Trina Whitley.