

MINUTES
BOARD OF COMMISSIONERS MEETING
PRELIMINARY BUDGET HEARING

May 21, 2024

0900 HOURS

HELD AT THE FIRE STATION

14380 SARATOGA AVENUE

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1000 hours on May 15, 2024, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Kraule at 0900 hours. In attendance were Commissioners Zambetti and Kao, Chief Estrada, Deputy Chief Shumate, Assistant Fire Marshal Brad Fox, Nester Valle from the FireSafe Council, Attorney Marc Hynes, members of the community from the Mendelsohn Lane area, and Bill Boller and Sandeep Jain from Three Oaks Way.

2. Approval of the minutes.

2.1 Approval of the minutes of the regular Board Meeting on April 16, 2024.

The minutes were approved as presented.

3. Communications:

3.1 Oral communications or public comment.

There was no general oral communications or public comment.

7.2 Discuss and consider SB 330 the Housing Crisis Act of 2019.

Saratoga residents Bill Boller and Sandeep Jain gave a presentation about a proposed sub-division at 19761 Three Oaks Way. The development will increase the number of homes on the property from one to six with two additional ADUs. The homeowners were concerned because

Three Oaks Way does not meet current road requirements and the development would impact emergency response and evacuation. Due to SB330 and the Housing Crisis Act of 2019 there is a shortened application process. After the presentation and discussion, Chief Estrada stated that the Fire Marshal's office had not received the plans for review yet. No board decisions were necessary.

3.2 Correspondence.

- 3.2.1 Copy of a proposal for the WUI Evacuation and Response Time Study from Hexagon Transportation Consultants, Inc. The proposal is agendized under "New Business."

The proposal was entered into the record.

- 3.2.2 Copy of an email from Bill Boller concerning a project on Three Oaks Way and summary of SB 330 the Housing Crisis Act of 2019. The topic is agendized under "New Business."

The email was entered into the record.

- 3.2.3 Copy of a preliminary budget for fiscal year 2024-25 including a discussion of at risk ERAF returns. The topic is agendized under "New Business."

The preliminary budget was entered into the record.

- 3.2.4 Copy of an email from Annette Stransky concerning the re-scheduled Blossom Festival on June 8, 2024, and the participation of the antique engine.

The email was read and entered into the record. Commissioner Zambetti will be driving the engine to the Festival.

- 3.2.5 Copy of an email from Chris Stuehler with an update on a brainstorming meeting concerning the 100-year celebration.

The email was read and entered into the record. Commissioner Kraule stated that he had received further correspondence from Chris stating that he would not have time to work on the celebration because he is moving.

- 3.2.6 Email from Roger Smullen concerning a possible CWPP project that would address Montalvo forest land.

The email was read and entered into the record.

- 3.2.7 Email from the Santa Clara County Registrar of Voters with a proposed fee schedule increase to be presented to the Board of Supervisors on May 21, 2024. The increase would take place on July 1, 2024. The cost for 200-word Candidate Statements will be increased from \$2,713 to \$3,100.

The email was read and entered into the record.

3.3 Additional Correspondence.

- 3.3.1 Email from Mark Weisler concerning the Hexagon Traffic Study.

The email was read and entered into the record.

- 3.3.2 Email from Commissioner Kao stating that he will not be able to attend the July meeting.

The email was read and entered into the record.

4 Chief's Reports:

- 4.1 Response Reports for April. (The Response Report describes the type and time of each response for the previous month.)

Response times for E73 and R73 were 5 and 5.68 minutes respectively for urban calls. Response times for rural calls for E73 and R73 were 3.92 and 3.17 minutes respectively. There was no dollar loss for the month. The report was accepted as presented.

- 4.2 Deputy Fire Marshal's Report for April. The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)

The Deputy Fire Marshal's Report was accepted as presented.

- 4.3 Other projects/reports. None.

5. Reports:

- 5.1 Commissioners Reports.

- 5.1.1 Report on the FireSafe Council.

Nester Valle reported that 25 homes in the Saratoga Fire District had participated in the spring chipping program. There were none on the waiting list. The FireSafe Council will be holding their Summit on October 6, 2023. The total estimated cost of the Bohlman Road project is

\$294,000.00. Of that amount \$147,000.00 is within the fire district. They are discussing the possibility of holding a fall chipping program. The report was accepted as presented.

5.1.2 Report on the Santa Clara County Special Districts Association. None.

5.1.3 Other Commissioner Reports.

5.1.3.1 Report on replacing the generator with a diesel version. (Kraule)

Commissioner Kraule reported that he had reviewed the requirements of a new generator with a consultant, and they had determined that the current model (if available) would be sufficient. A list of those devices not currently connected to the generator was reviewed. The report was accepted as presented.

5.1.3.2 Report on possible vehicle charging stations. (Kraule)

Commissioner Kraule reported that he will be contacting the Federated Church about the possible locations of the vehicle charging stations. The report was accepted as presented.

5.1.3.4 Report on District's 100-year anniversary party.

Nothing to report beyond the emails received.

5.1.3.5 Commissioner Kraule reported that he will be reviewing the state of the hydrants in the District and should have a full report in June or July. The report was accepted as presented.

5.2 Financial Reports.

5.2.1 Financial Report for April 2024.

The report was accepted as presented.

5.3 Other Reports. None.

6. **Old Business:**

6.1 Discuss and consider final plan for landscaping the area between the parking lot and Saratoga-Los Gatos Road.

The final plan was approved.

7. **New Business:**

- 7.1 Award the contract for the WUI Evacuation and Response Time Study.
Schedule date for the kick-off meeting.

The proposal was accepted. The kick-off meeting was scheduled for June 10, 2024 at 10:00.

- 7.2 Discuss and consider SB 330 the Housing Crisis Act of 2019.

The topic was moved to before correspondence.

- 7.3 Discuss and consider a preliminary budget for 2024-2025.

After discussion, several changes were recommended. No decision was necessary at this time. A final budget will be presented at the next board meeting.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1130 hours. The minutes were transcribed and typed by Trina Whitley.