

AGENDA
BOARD OF COMMISSIONERS MEETING
September 16, 2025
0900 HOURS
TO BE HELD AT THE FIRE STATION
14380 SARATOGA AVENUE

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on September 10, 2025, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. **Call to Order:**
2. **Approval of the minutes.**
 - 2.1 Approval of the minutes of the regular Board Meeting on July 15, 2025.
3. **Communications:**
 - 3.1 Oral communications or public comment.
 - 3.2 Correspondence.
 - 3.2.1 Copy of an email from Commissioner Kraule regarding adding water tanks to the district maps with a copy of the map.
 - 3.2.2 Copy of an email from Commissioner Kao concerning the antique engine.
 - 3.2.3 Copy of a district letter in support of the City of Saratoga's Cal Fire Wildfire Prevention Grant Application.
 - 3.2.4 Copy of a district letter in support of the FireSafe Council's fuel reduction project along Bohlman Road.
 - 3.2.5 Request for the 1928 Model AA engine at the Saratoga Safety Fair on October 4, 2025.
 - 3.2.6 Email from Bp-Pak regarding the irrigation controller. The proposal to replace the controller is agendized under "New Business."

- 3.2.7 City of Saratoga announcement of August 21, 2025, meeting in the Saratoga Fire Community Room. The topic is the Wildland Urban Interface map.
- 3.2.8 Email from Kinjal Patel of Harshwal & Company, explaining why the audit field work was beginning late.
- 3.2.9 Email from Bp-Pak describing the status of the irrigation system after installing the new controller.
- 3.2.10 Email from Commissioner Kraule regarding the City's WUI meeting #2 on Thursday, September 18, 2025.
- 3.2.11 Postcard from the City of Saratoga announcing WUI meeting #2 on September 18, 2025, at 6:00 p.m.

3.3 Additional Correspondence.

4 Chief's Reports:

- 4.1 Response Report for July and August. (The Response Report describes the type and time of each response for the previous month.)
- 4.2 Deputy Fire Marshal's Report for July and August. The Deputy Fire Marshal's Report describes any significant building projects in the previous month.)
- 4.3 Other projects/reports.

5. Reports:

- 5.1 Commissioners Reports.
 - 5.1.2 Report on the Santa Clara County Special Districts Association.
 - 5.1.3 Other Commissioner Reports.
 - A. Report on purchasing a replacement generator.
 - B. Report on Model AA.
- 5.2 Financial Reports.
 - 5.2.1 Financial Reports.

- A. Final unaudited Financial Report for June 2025.
- B. Financial Report for July 2025.
- C. Financial Report for August 2025.

5.3 Other Reports.

5.3.1 FireSafe Council Report – Final 2025 Chipping Report.

6. **Old Business:**

- 6.1 Discuss and consider the design of a new gate into the generator area.

7. **New Business:**

- 7.1 Discuss and consider the remaining work on the irrigation system. Ratify the proposal for the new irrigation controller.
- 7.2 Determine dates for upcoming meetings.
- 7.3 Ratify contract with Liebert Cassidy Whitmore for legal services.
- 7.4 The Board will go into closed session – initiation of litigation pursuant to Government Code section 54956.9 (c), one case.

8. **Board Signatures:**

9. **Adjournment:**