

MINUTES
BOARD OF COMMISSIONERS MEETING
April 21, 2026
0900 HOURS
HELD AT THE FIRE STATION
14380 SARATOGA AVENUE

The agenda for this meeting was posted in front of the Fire Station at 14380 Saratoga Avenue at 1200 hours on April 14, 2026, pursuant to Government Code Section 54954.2 (more commonly known as the Brown Act).

1. Call to Order:

The meeting was called to order by Commissioner Kraule at 0905 hours. In attendance were Commissioners Kao and Zambetti, Deputy Chief Shumate, Glen Hendricks, and Attorney Hynes. Also in attendance were Stephen Harrington, Zaid Ortiz, and Amanda Brenner-Cannon from the FireSafe Council and Grace Mannell from Ascent.

The board voted to add water leaks to the agenda under “New Business.”

2. Approval of the minutes.

2.1 Approval of the minutes of the regular Board Meeting on March 17, 2026.

The minutes of the March 17, 2026 meeting were approved as presented.

3. Communications:

3.1 Oral communications or public comment. None.

3.2 Correspondence.

3.2.1 Copy of an MOU between the Saratoga Fire Protection District and the Santa Clara County FireSafe Council for cooperation under the West Santa Clara Landscape Resiliency Project (WSCLRP). The MOU is agendaized under “New Business.”

The MOU was entered into the record.

- 3.2.2 A copy of Resolution 2026-3, a Resolution adopting CEQA Project-Specific Analysis/Addendum for the West Santa Clara Landscape Resiliency Project (WSCLRP), Making CEQA Findings, Approving the Project, and Approving Related Actions. The resolution is agendized under “New Business.”

The resolution was entered into the record.

- 3.3 Additional Correspondence.

- 3.3.1 An email from Commissioner Kraule regarding water leaks on the property.

The email was read and accepted into the record. The topic was agendized under “New Business.”

- 3.3.2 A copy of the County Board of Supervisors Ordinance NS-300.857, an ordinance amending provisions regarding electronic filing of campaign finance statements.

The ordinance was read and entered into the record.

4 Chief’s Reports:

- 4.1 Response Reports for March. (The Response Report describes the type and time of each response for the previous month.)

Chief Shumate presented the response report for March. There were no significant incidents during the month. The report was accepted as presented.

- 4.2 Deputy Fire Marshal’s Reports for March. (The Deputy Fire Marshal’s Report describes any significant building projects in the previous month.)

The Deputy Fire Marshal’s Report was accepted as presented.

- 4.3 Other projects/reports. None.

5. Reports:

- 5.1 Commissioners Reports.

- 5.1.2 Report on the Santa Clara County Special Districts Association.

Commissioner Zambetti reported that there was nothing related to fire discussed at the meeting. The report was accepted.

5.1.3 Other Commissioner Reports.

- a. Report on purchasing the new generator.

A meeting has been scheduled for Monday, May 11, 2026.

- b. Report on repairs to the Model AA engine.

Commissioner Zambetti reported that they would be transporting the antique engine to Turlock to have the new motor installed. The report was accepted as presented.

5.2 Financial Reports.

5.2.1 Financial Reports for March 2026.

The Financial Report was accepted as presented.

5.3 Other Reports

5.3.1 FireSafe Council Report

Zaid Ortiz reported that a CWPP project tracker training meeting had been held. The report was accepted as presented.

6. **Old Business:**

- 6.1 The Board may go into closed session – initiation of litigation pursuant to Government Code section 54956.9 (c), one case.

Closed session was moved to the end of the meeting. The board went into closed session at 0956 hours. The meeting was reconvened at 1031 hours. No decisions were made during the closed session. No action was necessary at this time.

7. **New Business:**

- 7.1 Discuss and consider approving an MOU between the Saratoga Fire Protection District and the Santa Clara County FireSafe Council for cooperation under the West Santa Clara Landscape Resiliency Project (WSCLRP).

After discussion, the board voted unanimously to approve the MOU.

- 7.2 Discuss and consider Resolution 2026-3, a Resolution adopting CEQA Project-Specific Analysis/Addendum for the West Santa Clara Landscape Resiliency Project (WSCLRP), Making CEQA Findings, Approving the Project, and Approving Related Actions.

After discussion, the board voted unanimously to pass Resolution 2026-3, a Resolution adopting CEQA Project-Specific Analysis/Addendum for the West Santa Clara landscape Resiliency Project, Making CEQA Findings, Approving the Project, and Approving Related Actions.

- 7.3 Discuss and consider water leaks in the landscape and driveway areas.

After discussion, the board decided that staff would discuss the landscape leaks with the landscape contractor. It would also be requested that he remove the junk left in the transformer box near the generator. Commissioner Kraule will discuss the driveway leak with the City.

8. **Board Signatures:**

9. **Adjournment:**

The meeting adjourned at 1033 hours. The minutes were transcribed and typed by Trina Whitley.